Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**MRINALINI DATTA MAHAVIDYAPITH**

Name of the head of the Institution	**DR. APURBA BANDYOPADHYAY**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03325139100**
Mobile no.	**9433663649**
Registered Email	**mdm.birati@gmail.com**
Alternate Email	**akb.mdm@gmail.com**
Address	**Vidyapith Road, Birati, Kolkata- 700051**
City/Town	**Kolkata**
State/UT	**West Bengal**
Pincode	**700051**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. RITU MATHUR MITRA**
Phone no/Alternate Phone no.	**03325139100**
Mobile no.	**9748002001**
Registered Email	**ritu.mathurmitra@gmail.com**
Alternate Email	**mdm.birati@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**https://www.mdmbirati.org/page.php?c n=3295c76acbf4caaed33c36b1b5fc2cb1&tpl=**

4. Whether Academic Calendar prepared during the year	Yes

if yes,whether it is uploaded in the institutional website: Weblink :	https://www.mdmbirati.org/department.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	83.75	2005	28-Feb-2005	27-Feb-2010
2	B+	2.66	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	14-Mar-2005

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Women and Nation: Revisiting the Indian culture, politics and Identity	11-Aug-2016 1	72
Academic Audit by Prof. Pratip Chowdhury, Former DPI & Member Secretary, H.E. Council, Govt. Of W.B	21-Sep-2016 1	64
CAS of 3 teachers	06-Aug-2016 240	3
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes

Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Steering the college through the 2nd cycle of NAAC Proposal for installation of solar panel Submission of the proposal for Seed Money to the Governing Body for sanction Proposal for Formation of Project Monitoring Committee as per RUSA guidelines Promotion of 3 teachers under CAS

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Smooth steering of NAAC 2nd cycle	**2nd cycle NAAC Accreditation was complete and the college was awarded B in November 2016**
Modalities for Seed Money Research Grant	**As per G.B. Resolution in meeting dated 6.8.2016, the members of the IQAC framed guidelines for Seed Money Research Grant to the in-house teachers of the college**
Academic Audit	**External Academic Audit was done by Prof. Pratip Chowdhury, Former DPI & Member Secretary, H.E. Council, Govt. Of W.B on 21.09.2016. 64 teachers, non-teaching staff, students attended the workshop**
Proposal for installation of Solar Panel	**Solar Panel of 10 KW was installed on 14.09.2016**
CAS of 3 Teachers	**The IQAC checked and verified all the CAS related documents submitted by the concerned incumbents and helped the administration to settle a date in communication with the University**

	Subject Experts and DPI Nominee, H.E. Dept, Govt of West Bengal for the screening of the candidates. The IQAC also helped in hastening the process of submitting the documents to the DPI, H.E. Dept for pay fixation of the teachers. All the 3 incumbents were promoted

[View File](#)

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body	**22-Feb-2020**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**27-Sep-2016**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2017**
Date of Submission	**28-Feb-2017**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum of Mrinalini Datta Mahavidyapith is distributed uniformly under three major heads: • Routine: A well-coordinated routine is maintained and updated regularly as per the requirements of each educational session on an yearly basis. There is a Master Routine which is pinned up in the College Notice Board of the students. The Departments are also handed over copies of their individual class schedules, manning of which is done by departmental faculties in consultation. Honours students are handed over the hard copies of the class routine by individual department. • Academic Calendar: An updated academic calendar is provided on the website gof the college. Hard copy of the same is also available in the college Prospectus. The calendar is updated annually as per course needs and teachers act in accordance to it. The Academic Calendar also has a detailed laid out programme of class tests and selection tests along with session breaks and vacation. • Modular Distribution:

Individual department of the college plans a module at the beginning of each academic session, in which hours of teaching-learning are distributed among departmental faculties. Students are provided with hard copies of the same at the start of the session to keep them well informed. While making the modular distribution attention is paid to the hour bound completion of the syllabus.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year					
Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
PG Diploma	**Journalism & Mass Communication (PGDJM)**	**02/06/2017**
MSW	**Social Work (MSW)**	**02/06/2017**
MLibISc	**Library and Information Science (MLIS)**	**02/06/2017**
MCom	**Commerce (PGCO)**	**02/06/2017**
MA	**Education (PGED)**	**02/06/2017**
MA	**History (PGHI)**	**02/06/2017**
MA	**English (PGEG)**	**02/06/2017**
MA	**Bengali (PGBG)**	**02/06/2017**
MSc	**Mathematics (PGMT)**	**02/06/2017**
BLibISc	**Library and Information Science (BLIS)**	**02/06/2017**
[View File](#)		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	**BENGALI**	**01/07/2016**

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships

BSc	Ethology study, bio-diversity and ecological study, Gopalpur Beach, Orisha	23
BSc	Ex-situ conservation study at Zoological Garden, Kolkata	32
BSc	Field trip in Chinchura-an Indo-Dutch inatiative	33
BSc	Geographical Survey of Lataguri, Jalpaiguri, West Bengal	30
BSc	Identificatoin of Rocks and minerals	24
BSc	A socio-economic profile of village Majhi, Kadamdihi, Purulia District, West Bengal	6
BA	Changing economic status of sweet makers in North 24 Parganas, West Bengal	1
BSc	Study of flora in Archaya Jagadish Chandra Bose Indian Botanical Garden	23
BSc	Study of flora in Fatullapur an adjacent area	36
BSc	Study of flora in Noapara, Hatiara and Ghuni area	24
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

About 88 of the students felt satisfied with the college facilities and ranked the overall college environment as "Very good" and "Good", which is 2 higher compared to previous year survey (2015-16). More than 85 students feel pleased regarding the overall academic atmosphere of the college. In Science subjects, due to the enhancement of laboratory equipments in this academic session, about

85 students expressed their views as "Very good" and "Good". However, more facilities would be needed in the coming sessions. Students also benefitted due to the opening of Honours course in Chemistry. Besides financial aid and encouragement for joining extension programmes, the member of the Students' Union took an active role in the General counselling process of the institute for academic betterment and as a result, majority of the students expressed their views as "Very good" and "Good" regarding the performance of the students' body. The core members of the Alumni took an active role in enhancing the number of alumni members in this academic year by taking the help of social media. Alumni members participated actively in the 2nd cycle of NAAC visit of the college.Alumni members of the Institute organized activities like blood donation, tree plant ation for the second time, health awareness programmes, cancer etc. in collaboration with the college NSS unit. Like previous year, each department has organized a regular Parents-Teachers meeting on the basis of the published academic calendarat the beginning of the session and seek parents' feedback for overall development of the institute. Almost all parents of the Honours students feel satisfied regarding regular Parents'-Teachers interaction throughout the academic session and also agreed that the quality of academic performances had been enhanced through these interactions in all departments. All parents agreed that their wards would not be given permission by the college authority to appear for their final examination unless they had secured satisfactory marks in the annual test. They felt very happy to see the expanding the infrastructural facilities of the institute in a sustainable way. The parents praised the initiative of the college to organize such meetings and hoped that individual counselling sessions would also be organized if required.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Honours	255	785	82
BSc	General	130	785	15
BA	Honours	401	2156	241
BA	General	700	1245	490
BCom	Honours	50	88	26
BCom	General	100	194	29
[View File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	2584	21	66	Nill	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
42	27	Nill	2	1	Nill

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is available in the college. The students of the Honours classes are divided into groups and placed under each faculty of the Department. These groups are formed by keeping in mind an equal ratio of slow and advanced learners. The objective of such mentoring classes is to provide remedial courses on the syllabi. From discussion of question answers to helping students with additional reference, these mentoring classes are specialised tutorials to help students achieve high marks in the University examinations.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2584	66	1:39

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
48	42	6	13	23

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	National Level Fellowship by Dr. Debashis Mallick	Assistant Professor	Visiting Fellowship at JNCASR, Bangalore

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA/BSC/BCOM Honours and General	Part III	25/03/2017	08/05/2017
BA	BA/BSC/BCOM Honours and General	Part II	08/05/2017	21/06/2017
BA	BA/BSC/BCOM Honours and General	Part I	24/06/2017	21/08/2017

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

To ensure the systematic and regular monitoring and analysis of academic results in order to plan the development and improve the quality of teaching and learning, the institute undertakes evaluation internally. For fruitful and effective evaluation, the institute conducts i) Class test: Class tests are taken to evaluate the development, understanding and execution of the students what they had learned in the class. The institute takes the measures through the departments for arranging class tests as per the schedule of academic calendar. The performance of the students is analyzed by the faculty and communicated to the students to encourage and motivate them for further improvement. ii) Mid-term test: Besides class test, the midterm test is organized centrally for only 1st year students each year during the month of December and/or January in each academic session. The answer script is given to each student after evaluation and marks are preserved centrally in the institute as well as in the department. iii) Test: This is the main preparative examination before final examination of the students. The test is centrally organized by the institute. The result is displayed centrally and the students who secure qualifying marks are allowed to sit for the final examinations. Review of the results: The results of tests are reviewed and measures are taken by organizing extra, special and remedial classes as and when necessary.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar serves as an information source and planning document for students, faculty, staff and departments. The calendar includes dates of admission, commencement of classes, various examinations, parent-teacher meet, etc. The departments are advised to prepare a comprehensive academic calendar which act as a helping tool both for the students and the teachers to plan and execute departmental activities properly

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.mdmbirati.org

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BCom	General	93	34	36.56
UG	BCom	Honours	32	24	75.00
UG	BSc	General	68	54	79.41
UG	BSc	Honours	513	480	93.57
UG	BA	General	1122	671	59.80
UG	BA	Honours	146	125	85.62

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

questionnaire) (results and details be provided as weblink)

https://www.mdmbirati.org

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	3.3	3.3
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Cheimistry	2	1.0
International	Chemistry	1	1.0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication

Anthropology	4
[View File]()	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	11	13	7	4
Presented papers	10	6	Nill	Nill
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Motivational speech on "Drive to Survive " and Placard display as a Part of "Road Safety Awareness Programme" on 24.08.16	NSS	10	40
Blood Donation Camp on 14.09.16	NSS and State Blood Transfusion Council, West Bengal	5	65
Logistics support by NSS "State Level Teachers' Convention" on 7.1.17	Dept. of Higher Education, Govt. of West Bengal	1	5

Republic Day Celebration at WBSU on 26.01.17	WBSU	1	4
Sate Level Award Function Programme on 26.04.17	Dept. of Higher Education, GoWB	1	8
A Special lecture on ''Good Habits for Health and Hygiene" on 08.4.17	NSS	2	55
Interactive session with Destitute Children at Aashiyana (Home for the Homeless),Dumdum Cantonment, Kolkata on 10.4.17	NSS	2	40
General Health Check-up (Free of Cost) on 11.04.17	NSS	2	110
Eye Check-Up camp (free of cost) on12.4.17	NSS	5	60
Special Lecture Programme on " NSS and Bank Literacy on 13.4.17	NSS	4	45
[View File]()			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Valuable contribution in the NSS activities and Community Outreach	Dr. Debashis Mallick awarded "Active Programme Officer 2016-17" as representative of NSS Volunteers, MDM	WBSU	75
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Health Hygiene	YRC	Inauguration of Youth Red cross Unit and Sick room on20.07.16	1	80

| Health Hygiene | NSS | ``Good Habits for Health and Hygiene" on 08.4.17 | 2 | 55 |
| Road Safety | NSS | Motivational speech on "Drive to Survive " and Placard display as a Part of "Road Safety Awareness Programme" on 24.08.16 | 10 | 40 |

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Professional	On the Job Training	Turtle Limited Retail Counter, Barasat	02/01/2017	31/01/2017	Final Year Students, ASP
Workshop	Save the Girl Child	WB Health Department	17/03/2017	17/03/2017	50
Survey	A Geographical Survey of Lataguri, Jalpaiguri District, WB	MDM	16/01/2017	21/01/2017	30
Survey	Identification of Rocks and Minerals	GSI, Kolkata	06/03/2017	06/03/2017	24
Participatory	World Meteorological Day	Indian Meteorological Department	24/03/2017	24/03/2017	10
Survey	Field Trip in Chinsura-	MDM	21/04/2017	21/04/2017	33

| Training Workshop | Regional Workshop under Jal Kranti Abhiyan 2016-17 | Central Ground Water Board | 21/03/2017 | 21/03/2017 | 16 |
| Participatory | Youth Science Fair | Government of West Bengal | 28/12/2016 | 28/12/2016 | 15 |

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
9.5	9.56

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Video Centre	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
[View File](#)	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	3.14.06.000	2016

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	29	2	15	0	1	0	6	60	0
Added	39	0	28	0	0	0	10	0	0
Total	68	2	43	0	1	0	16	60	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">60 MBPS/ GBPS</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1.25	1.2	3.25	3.72

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing various facets of the college are instituted. The institution ensures proper maintenance of the infrastructural facilities by calling tender and appointing competent authority

for regular repair and upkeep. The institution also maintains proper AMC for the purpose. Academic facilities are taken care of. E classes (Two) has been instituted, once marked board is being used for "Teaching learning purpose" and the old chalk dusters and black-boards have been changed to white boards and marker pens. Different measures are taken by departments such as Physics, Computer Science, Chemistry, Anthropology, Zoology, Botany and Geography to ensure calibration and precision measures of equipments and instruments needed in the laboratories by the mentioned departments. Annual maintenance of the computers is done and software are downloaded and formatted in their latest versions. Checking of expiry of all chemical reagents is done regularly. Fungal growth for the human bones and specimens are regularly checked. Level of preservative materials is taken care of. In addition to this power distribution panel, generator and water pump have also been installed for the smooth running of the college. As a sports complex the field adjoining the college building is periodically maintained and sports equipments are bought. Instructors are employed in the well equipped gymnasium. At the beginning of each Academic Session, the Library Advisory Committee in consultation with all Departmental Heads prepare a list of latest books and journals. Quotations are invited from reliable suppliers and order is placed on the basis of lowest quoted rates. These procedures facilitated a smooth running of the college.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	10	BA	History	RBU	MA
2016	3	BA	History	WBSU	MA
2016	1	BA	Geography	VU	MA
2016	3	BSc	Geography	RBU	MSc
2016	1	BA	English	NSOU	MA
2016	3	BSc	Anthropology	WBSU	MSc
2016	1	BSc	Computer Science	WBSU	MSc
2016	1	BA	Education	CU	MA
2016	3	BA	Education	WBSU	MA
2016	4	BA	Education	RBU	MA
[View File](#)					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
GRE	1
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Bengali Folk Music and Elocution	Department of History, Institutional Level	65
Rakhi Bandhan Utsab	Students Union, Institutional Level	45
Freshers Welcome and Cultural Programme	Department of Geography, Institutional Level	42
Celebration of 75	Department of History,	90

Years:Quit India Movement	IQAC, Institutional Level	

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students of the college are given a fair and uniform representation among all the committees of the college. Students have a representative each in the Governing Body and Academic Sub-Committee. The Student Council is a link between the administration and the students. They are also part of student-centric academic sub-committees like Women' Cell, Grievance Committee, Extension and Outreach Committee, Green Campus Committee, Canteen Committee, etc. Students'-Teacher engagement therefore is an asset of the college. The main objective of the activity of the Students Council is to promote brotherhood and fellow feeling among the students. The Students Union celebrates a number of cultural activities which include, Rabindra Jayanti, Baishey Shrabon, Saraswati Puja and organises Freshers Welcome. Other activities include, organisation of dance and singing competitions, debate and quiz, sports, Blood donation camps, health-check-ups. The Students Union maintains a Book Bank for poor students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college provides an innovative and participatory approach to manage several activities of the campus: • Students are given an even representation among several academic sub-committees of the college. They are part of the Governing Body and hence engage regularly in execution of several decisions as per the needs of the college. • Each departmental head is given full support by the administrative council of the college in executing decisions and policies

suiting the needs of the students and the academic courses. Decentralization and participatory management policyis followed for organizing various functions of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	• Regular meeting of IQAC with departments. • Faculties who are members of Board of Studies participate in a syllabus-framing and effective planning of the curriculum. • Feedback from students. • Interaction with guardians. • Feedback from Alumni.
Teaching and Learning	• Preparation of Academic Calendar and modular distribution of syllabus • Open Book Test • Greater focus on ICT based learning with the added feature of 2 e Learning classrooms • Special coaching facilities for various career oriented examinations through UGC sponsored Merged Scheme • Remedial coaching and tutorials for slow learners
Examination and Evaluation	Regular class tests, Unit Tests, Mid term and Test examinations are held by the college • The teachers evaluate the performance of the students and submit the marks within 7 days of the examination • The scripts of the Honours students are shown to them and their mistakes are pointed out • The Result Committee prepares the result which is duly displayed on the notice board of the college • University examinations are held in the college as per the schedule prescribed by the affiliating University, WBSU • In case a student of the college is dissatisfied with the University result, he/she can take help of the RTI Cell of the college
Research and Development	• Motivating faculty members for research publications in peer reviewed journals with high impact factor. • Encouraging them to present papers in International/National/State Level? Seminars to act as resource person • The College publishes an Annual Journal with the prestigious ISBN • The Humanities and Social Science Forum of the college has compiled a book of

	research oriented articles by the faculties, "Ami Naari, Ami Mohiyoshi" • 2 Faculties of the college act as PhD supervisors • Faculties regularly apply and are granted UGC sponsored Minor Research Projects.
Library, ICT and Physical Infrastructure / Instrumentation	• New text and reference books added to the library • Computerization of library • New air-conditioned lab for the Department of Computer Science • New air-conditioned editing room for Department of Journalism Mass Communication • Women's Hostel renovation 0 • 2 new pollution free generators of capacity 30 KVA 20 KVA • 2 new class rooms constructed
Human Resource Management	• Ensuring a ragging-free campus. • Cultivating ethics and moral values in the students. • Classes on Value Education on "Swami Vivekananda's Life and Ideals" by Brahmachari Ram Chaitanya on alternate Tuesdays, starting from 08.03.2016 • "Controlling Anger: Before it Controls You" – counselling of students by the Dept.of Philosophy on 15.01.2016.
Industry Interaction / Collaboration	None
Admission of Students	• Online Admission in both UG PG levels. • Admission is made strictly on the basis of merit. • Strict observance of Govt. Rules for Reserved Categories

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Use of 'Chatrabandhu' app for sending sms to the students
Administration	Principal is the head of the administration and is aided by the Bursar's office and an efficient group of non teaching staff. The role of the administration is guided by the policies of the Governing Body.
Finance and Accounts	• Maintenance the college accounts through Tally. • Reception of salary fund from Govt. through HRMS portal
Student Admission and Support	• Online admission including online payment gateway. • Maintaining students' database through tailor made software
Examination	• Excel Sheets maintained to preserve results of students • Soft copies of question papers are invited from faculties

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	User Awareness Programme in Library	Nill	09/08/2016	12/08/2016	48	4
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty development programme (Orientation program of NSS)	1	04/06/2017	10/06/2017	07
Orientation programme	1	19/12/2016	14/01/2017	21
Refresher course	1	18/05/2016	07/06/2016	21
Refresher course	1	28/11/2016	17/12/2016	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

No Data Entered/Not Applicable !!!

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The external audit of the college is carried out by the office of the DPI, Higher Education, Government of West Bengal. Internally the audit is carried out every financial year under the supervision of the bursar

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
I.S.C, Bangalore I.S.I, Kolkata	197130	Science Forum activity seminar Mathematics and Comp Sc Seminar
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6.4.3 – Total corpus fund generated

18170622

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Academic Audit Commitee
Administrative	Yes	Auditor/ Higher Education Dept	Yes	Bursar

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• Parents provide valuable suggestions for the development of the institution • Each department organises Parent-Teacher Meeting at least once a year • Involvement of parents is ensured through collection and analysis of their feedback

6.5.3 – Development programmes for support staff (at least three)

Training of the support staff on the operational knowledge of the solar system

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants

2016	3. Gender awareness : "Women and Nation: Revisiting the Indian culture, politics and Identity"	11/08/2016	11/08/2016	11/08/2016	72

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Know Your Inner Voice	20/07/2016	20/07/2016	22	6
Mother and Child Care	12/08/2016	12/08/2016	38	20
One or Two Words about Feminism	06/09/2016	06/09/2016	8	9

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	100

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	24/08/2016	01	Road Safety Awarenee Programme	Display of relevant placards on the way to Birati station	34

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Independence Day	15/08/2016	15/08/2016	50
Celebration of Raksha Bandhan	22/08/2016	22/08/2016	300
Celebration of International Mother Language Day	22/02/2017	22/02/2017	150
Celebration of Vasanta Utsab	16/03/2017	16/03/2017	1000
Celebration of Rabindra Jayanti	10/05/2017	10/05/2017	1500

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• The students are sensitised to protect the environment. They are also motivated to use bio-degradable materials inside the campus. • Posters, placards are displayed in the College campus to enhance positive attitude towards creating healthy environment. • Fluorescent tube lights are being replaced by CFL bulbs. • Installation of 10KW Grid connected solar power plant • Tree plantation drives are organized regularly by the NSS Unit by involving students with the help of the Forest Department, Government of West Bengal.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the practice: Promotion of awareness on issues related to the welfare and empowerment of women Goals: • To generate awareness among the students on the various kinds of discrimination and violence faced by women in society, family and at workplace. • To recognize the strength of women and their contribution to economy, politics, society. • To make students, staff and the local inhabitants aware of the health problems encountered by women. The Practice: The Departments and the various committees of the College, through numerous round-the-year activities, promote awareness and draw attention towards women's issues. Details are as follows: • IQAC collaborated with the School of Women Studies, J.U. to organise a seminar entitled, "Women and Nation: Revisiting the Indian Culture, Politics and Identity" where the role of women in nation-building was explored. The seminar ended with a dance drama, an adaptation of "Chandalika" on 11.8.16 • The Department of Political Science screened the Oscar winning film, "A Girl in the River" on 09.08.2016 followed by an analysis of the film by the teachers and students • The Extension and Outreach Committee conducted a survey on the "Mother and Child Care" in the Fatullapur area to raise awareness about healthy motherhood on 12.8.16. • The Youth Red Cross Unit of the college arranged for a free health check up of the BPL girl students by general physicians on 19.8.16 Title of the practice: Conservation of the Environment and setting up of Medicinal Plant Garden Goals: Our environment is valuable and it is time to be conscious about its status. It is the motto of our College to be a part of the environmental conservation through small initiatives that will contribute to the making of a green

universe. Our objectives are as follows: • Organizing seminars/conferences/special lectures to create awareness and make us more responsible towards environment • Conservation of wild, ornamental, rare and endangered species • Tree plantation projects to make our campus green • Establishment of medicinal plant garden which is beneficial for generating responsiveness among students • Popularising the values of medicinal plants among the students. The Practice: The Departments have come together and have taken a pledge to work towards the common good of conserving the ecology. Since the Golden Jubilee, all the disparate activities that were organized by the Departments for so long to protect the environment, have been given a fresh and new focus and were channelized to generate maximum awareness among the students. Some of the activities introduced are as follows: • Birds and butterflies are highly diversified animals in our locality. Yearly documentation is very essential to know the diversity and density of animals in the locality as well as to know the conservational level of certain species. Students of the Department of Zoology document the fauna, such as birds and butterflies, throughout the year. During this process the students note down their habitat, behaviour, and other parameters with the help of the teachers. At the end of each year they submit their project report to the Department. • Use minimum papers for preparing practical notebooks. • Minimize and eventually eliminate the use of plastic bags in and around the Geography Department by all the concerned students as well as the faculty. • Economic use of water during the field survey is instructed (like use less water while bathing in the hilly areas of Sikkim and Doars, where potable water is inadequate) • Further, the students are encouraged to practice modes of stabilisation of water cycle maintenance and replenishment of soil fertility, pollination and cross fertilization of crops etc. Most of the students hailing from either the suburbs or completely rural background understand the environmental forces readily and are infact enthusiastic in working to conserve their environment scientifically. • Tree plantation drives are regularly undertaken by the NSS Unit to maintain the green health of our campus. In this endeavour the Unit is assisted by the Green Campus Committee, Students'Union and the Alumni Association. A medicinal plant garden has been established within the College campus where some plant species, like the Murraya exotica L., Herpestes monnieria (L.) Kunth, Rauvolfia serpentina (L) Benth., Rauvolfia tetraphylla L., Kaempferia galanga L., Rhoeo discolor L. are maintained.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.mdmbirati.org

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The distinctiveness of the institution lies in the effort it takes to extend its philanthropy to the local community through various extension and outreach activities. The college has various bodies like, NSS, NCC, Red Cross Unit, Extension and Outreach Committee, Women's Cell which are constantly trying to reach out to the underprivileged people of the surrounding area. The following activities have been organised in the current session: • 1 month Child Welfare and Orientation Programme was organised by the Extension and Outreach Committee from 04.08.16 to 03.09.16 with children of underprivileged primary school • Dengue Awareness campaign was done by Extension and Outreach committee on 06.08.2016 from Nimta Police Station to Birati Railway Station • Survey work on "Mother and Child Care" by Extension and Outreach Committee at Fatullapur, 24 pgs, North, on 12,08.2016 • Visit to old age home, Abakash at Uttarpara on 08.08.2016 by the Extension and Outreach Committee to spens some valuable time

with the senior habitants • Free health check up camp for BPL girl students by the General physicians on 19.08.2016 organised by the Youth Red Cross Unit of the college • Interaction with the destitute children of Ashiyana (Home for the Homeless) at Dum Dum Cantonment on 10.4.17 by the NSS, Red Cross Unit and the Students' Union

Provide the weblink of the institution
https://www.mdmbirati.org

8.Future Plans of Actions for Next Academic Year

• Introduction of PG courses in Education and Commerce • Introduction of Honours in Chemistry • Recruitment of new faculties • Signing of new MoUs to provide training and job opportunities to students • Implementation of Seed Money • Generation of fund through projects • Academic Exchange Programme with other colleges • Registration of alumni