



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		MRINALINI DATTA MAHAVIDYAPITH
Name of the head of the Institution		DR. APURBA BANDYOPADHYAY
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03325139100
Mobile no.		9433663649
Registered Email		mdm.birati@gmail.com
Alternate Email		akb.mdm@gmail.com
Address		VIDYAPITH ROAD, BIRATI
City/Town		KOLKATA
State/UT		West Bengal
Pincode		700051
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Mitali Gangopadhyay
Phone no/Alternate Phone no.	03325139100
Mobile no.	9831598089
Registered Email	iqac.mdm@gmail.com
Alternate Email	ganguly.mitali@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.mdmbirati.org/uploads/AQAR%202017-18%20Uploaded%20File.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.mdmbirati.org/

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	83.75	2005	28-Feb-2005	27-Feb-2010
2	B+	2.66	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	14-Mar-2005
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Release of Annual Self Appraisal Diary for Teachers	27-Nov-2018 1	36

Orientation Programme for Administrative Staff: Office Management	16-Apr-2019 4	32
International Seminar on	27-Nov-2018 6	379
Orientation & Counselling of Students and Guardians of new UG students (Hons & Gen)	13-Jul-2018 5	647
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- International Seminar on "Sahitya Samaj o Sanskriti: Aitijyo o Uttarahdhar" in collaboration with the Gouri Cultural Educational Association on 27.11.2018
- Framing of the modalities of Seed Money grant for teachers
- Orientation Workshop for Nonteaching Staff, "Office Management" to enhance the advance knowledge and skill of software operations
- Preparing and releasing the Annual Self Appraisal Diary for Teachers of the college
- Preparing Framework for the Internal Evaluation of the UG students, Honours and General, in the new CBCS course

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Encouraging research among teachers	Modalities framed for granting Seed Money to encourage research among the teachers of the college and applications from the teachers sought
Orientation Programme for new entrants at the UG level	Orientation & Counselling of Students and Guardians of new UG students (Hons & Gen) on 13.07.2018
Orientation Programme for skill development of Non-teaching staff of the college	Orientation Workshop for Non-teaching Staff, "Office Management" to enhance the advance knowledge and skill of software operations to facilitate administrative work on 16.04.2019
Organising Seminars/ Conferences of National and International Importance	International Seminar on "Sahitya Samaj o Sanskriti: Aitijyo o Uttarahdikar" in collaboration with the Gouri Cultural Educational Association on 27.11.2018
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	22-Feb-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

29-Sep-2016

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

15-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

MIS has been operating in the college in the following ways: • CHATRABANDHU

app to send bulk SMS to students • KOHA and INFLIBNET operational in the Central Library • EBLUESOFT STUDENT MANAGEMENT Software for online admission of students • Updated information circulated to all stakeholders through the website • Online admission through • Electronic Display board • TALLY software operational for management of finance • CELLA software for pay and accounts • Linked with the Integrated Financial Management System of the Dept. of Finance, Govt.of West Bengal through HRMS, epradan, ebilling software

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

A well -planned curriculum delivery always requires a well- planned execution structure. The major three axes of such execution are 1. Routine (online and off line), 2. Academic Calendar, 3. Modular distribution of syllabus. 1. Routine: the routine is a basic disciplinary structure of any academic institution to accommodate various academic parameters and considers all the disciplines and manpower with equal weightage. Our institution sincerely cater all the requirements of the stakeholders by creating a well-knit routine both for online classes in pandemic period as well as off line classes on a regular basis. Its primary focal points are a) session wise regular up gradation, b) planning a master routine to avoid the overlap between different subjects and allocation of rooms which helps to avoid confusion among both the teachers and students. C) sharing the routine with all the departments to include their discretion , d) teachers allocation of different classes are done by the departments only, e) the routines are distributed among teachers and students and also uploaded in website and published in college notice board well ahead of the session which helps to maintain an uninterrupted pace in academics. 2. Academic calendar: It is an organized planner for the entire academic year. It includes the detailed list of class tests, selection tests, session breaks and vacation. It helps both the teachers and students to plan their schedule well ahead. Academic calendar gets uploaded in our college website every year. Students get this in their prospectus. So it is well circulated. 3. Modular distribution of syllabus: it is another important axis of academic planning and flawless execution of the entire curriculum. In the beginning of each semester individual department distributes their entire syllabus in hour based modules and all these modules are distributed among the teachers according to their expertise and convenience and direct an explicit goal of the completion of the syllabus. The copies of academic calendars are distributed among the students. Such planning definitely provides a student to balance academic life.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
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NIL

NIL

Nil

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NIL

1.2 – Academic Flexibility**1.2.1 – New programmes/courses introduced during the academic year**

Programme/Course	Programme Specialization	Dates of Introduction
BA	Psychology	27/05/2019
BSc	Psychology	27/05/2019
BSc	Microbiology	27/05/2019
BSc	Food and Nutrition	27/05/2019
MCom	Commerce	07/12/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Anthropology	01/07/2018
BA	Bengali	01/07/2018
BSc	Botany	01/07/2018
BSc	Chemistry	01/07/2018
BCom	Commerce & Management	01/07/2018
BSc	Computer Science	01/07/2018
BA	Economics	01/07/2018
BSc	Economics	01/07/2018
BA	Education	01/07/2018
BA	English	01/07/2018
BA	Geography	01/07/2018
BSc	Geography	01/07/2018
BA	History	01/07/2018
BA	Journalism and Mass Communication	01/07/2018
BSc	Mathematics	01/07/2018
BA	Philosophy	01/07/2018
BSc	Physics	01/07/2018
BA	Political Science	01/07/2018
BA	Sanskrit	01/07/2018
BA	Sociology	01/07/2018
BSc	Zoology	01/07/2018
BCom	Advertising, Sales Promotion and Sales Management	01/07/2018
MA	Education	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	ASER 2018 Survey in North 24 Parganas	45
BSc	A Socio-Economic Survey of Vizag and surroundings	25
BA	"Dattapukurer Kansa Shilpo".. (Based on Kansa Artists' and craftsmen's livelihood..)	6
BSc	Barasat and neighbourhood -A Case Study on Urban Expansion	22
BSc	A Socio-economic Profile of Village AnduBana Basti of Chilapata, Alipurduar district, W.B	16
BSc	Study of flora in Nimpith Ramakrishna Ashram and adjacent areas	13
BA	"Aaharebah are Bangali" (Based on best and famous pice hotels in Kolkata)	6
BSc	Study of flora in other Phytogeographical region: Chilapata Forest under Alipurduar District	2
BA	Field survey at Shantiniketan, Bolpur, Birbhum	23
BSc	Study of flora in Hasnabad and adjacent areas	18
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
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Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

30 students are selected on random basis as a sample study out of 3200. In this feedback survey the sample size is 960. The entire feedback analysis are based on six parameters. 88 students have marked high on the distribution and quality of teaching learning material. 80 accepted teachers support to overcome language barrier in learning. 72 students rated high on regularity of classes. Only 36 students have given response on lesson plan while others don't have any idea of that. 63 students followed modular distribution of syllabus. 57 students follow soft copies of material. (Basically honours students) .Many students (43) reported difficulty in e material because of high printing cost and unavailability of smart phone. 64 students' rated high regarding interaction with the administration and 33 rated moderately for academic purpose. Regarding interaction with faculty. 59rated high and 39rated in average and rest have little or no-interaction with the faculty. 96 students stressed on the importance of official college based evaluation and specifically university examination. Through internal evaluation they assess their preparation for final examination. 92 accepted that academic calendar help them to plan their schedules. 69.33 students have information that college has a grievance cell . They also accepted its active presence and intervention in crises. Finally students are asked about their views on the availability of the facilities in the college. Feed back of Guardians: the studied sample size of the guardians are 343. • 73 of the studied guardians are satisfied about teaching-learning methods of college • 68 of them agreed that their wards have become more career oriented and future prospect is clear. • 96 guardians are satisfied with the administrative support in getting financial help in different government schemes. e.g Kanyashree. • 57 guardian stressed on increasing infrastructural facilities like modernized, airy classrooms. • 63 guardian stressed on increasing ICT facilities. • 59 guardians are happy with the exposure given by the college in form of fieldwork, excursion, project, NSS activities etc. • 76 guardians are happy with the supportive role of students union and expected more cultural activities from them. Feedback from Alumni: Total- 100 • 59 are benefited from tutorial class, 31 are benefited from remedial class.67 received various grants • 73received reference books, 84 availed computer training. • 63 are highly benefited from seminars, conferences in future and 43 students got help from placement cell or career counselling. • They suggested to increase career assistance and ICT facilities and sports facilities.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	General	130	785	22
BSc	Honours	225	785	61
BCom	General	100	194	72

BCom	Honours	50	88	30
BA	General	700	1245	645
BA	Honours	401	2156	205
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2541	40	64	Nil	9

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
64	31	7	3	1	8

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A well-organized mentoring system is available at our college. The students are at first divided into groups based on their subjects. Each group is assigned with one of our teachers, who play the role of mentor. They guide, advice or counsel the students in skill developing and enhancing abilities. The target is to render knowledge using innovative and interesting methods, to simplify the learning journey and find out the hidden talents of our students. Teachers are always available for students in academic predicaments as well as in case of psychological problems. Beside these for a regular check-up our college arranges counselling classes on regular basis for the students. In case, any of our students fails to complete his/her syllabus on time, we have kept the prohibition of remedial classes for all of our students. By this way we have been able to encourage our students. Along with these modes of mentoring some of our departments also arrange some special classes, which is available for any student. Our students are always kept engaged with several departmental activities, which should increase the interest of students in the subject. College frequently organizes motivational lectures for the students. Teachers also take students for educational visits. Teachers also help students to find the correct path for his/her life in future through the career guidance program. College also organised teacher-guardian meeting on regular basis to pass on the student's needs to their guardians.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2581	64	1 : 40

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
54	42	12	Nil	23

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National,

International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	National Level byDr. Priyadarshini Sen	Assistant Professor	IBRF Excellence Award by International Benevolent Research Foundation
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Hons. and General	Semester II	03/08/2019	07/09/2019
BSc	Hons. and General	Semester I	31/01/2019	06/02/2019
BCom	Hons. and General	Semester I	31/01/2019	06/02/2019
BA	Hons. and General	Semester I	31/01/2019	06/02/2019
BSc	Hons. and General	2nd	03/07/2019	05/08/2019
BCom	Hons. and General	2nd	03/07/2019	05/08/2019
BA	Hons. and General	2nd	03/07/2019	05/08/2019
BSc	Hons. and General	3rd	17/04/2019	19/05/2019
BCom	Hons. and General	3rd	17/04/2019	09/05/2019
BA	Hons. and General	3rd	17/04/2019	09/05/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

To ensure the systematic and regular monitoring and analysis of academic progress of the students and accordingly for the upliftment of the quality of teaching and learning, the institute undertakes evaluation internally. The semester system was introduced in this academic session. For fruitful and effective evaluation, the institute conducts the following activities regularly: a) Regular Class Test: Class tests are taken to evaluate the development, understanding and the power of application of the students regarding what they had learnt in the class. The institute takes the measures through the departments for arranging class tests as per the schedule of

academic calendar. b) Class Quizzes: Class quizzes assess the immediate preparedness of a student in being up to date with the taught concepts. c) Internal Evaluation: Students are evaluated on the basis of some short tests on their theory as well as practical papers prior to their final semester exam. The answer scripts are shown to each student after evaluation and marks are preserved centrally in the institute as well as in the department. The internal evaluations are organized by each department of the institute. The results of the internal evaluations are reviewed and measures are taken by organizing extra, special and remedial classes as and when necessary.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year, academic calendar is prepared through the meeting of heads of the individual departments under the supervision of IQAC and Principal in accordance with the rules and guidelines of the University and State Higher Education departments. It contains information and planning documents for students, faculty, staff and departments. The calendar was distributed among all the stakeholders through notice board and was also uploaded and shown on the College website. The calendar includes date of admission, commencement of classes, internal examinations, pre- university exams, university exams, parent-teacher meet etc. Continuous Internal Evaluations are held strictly following the academic calendar. As the CBCS system was introduced in the academic year 2018-19, the calendar incorporates Semester system as well as the Old 111 system. The period of the internal evaluations is clearly mentioned in the academic calendar which is adhered to except in case of emergency. The departments are advised to prepare a comprehensive academic calendar which will help both the students and teacher to plan and execute departmental activity. Tentative dates of Seminars/workshop, special lectures, college festivals, activities of NSS, NCC, Parent-teacher meeting, college social and other cultural programs, College sports are also provided in academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.mdmbirati.org/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BCom	General	15	2	13.33
UG	BCom	Hons.	8	3	37.50
UG	BSc	General	27	18	66.67
UG	BSc	Hons.	43	38	88.37
UG	BA	General	312	100	32.05
UG	BA	Hons	105	90	85.71
PG	MA	Masters	11	11	100

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

questionnaire) (results and details be provided as weblink)

<https://www.mdmbirati.org/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Political Science	1	2.22
National	Geography	1	0
National	English	1	0
International	Anthropology	1	0
International	Chemistry	9	0
International	Computer Science	1	0

International	English	1	0
International	Sociology	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Anthropology	3
Computer Science	2
English	2
Economics	1
Sanskrit	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	11	8	11	6
Presented papers	17	8	1	2
Resource persons	Nill	Nill	Nill	6
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
"Swachhta Hi Sewa" – Wall	NCC	1	33

painting			
Tree Plantation Programme	NCC	1	44
Celebration of 72ND Independence Day	NCC and NSS	5	45
"Swachhta Hi Sewa" - Rally	NCC	1	25
Celebration: Birth Day of Netaji Subhas Chandra Bose	NCC	4	36
Celebration of Republic Day	NCC	4	36
Rally on protest of Terrorist attack at pulwama	NCC, NSS and College	50	450
Yoga Day Celebration	NCC	1	14
Why you love Red Cross -Observing World Red Cross Day	Youth Red Cross Unit	4	22
Thalassaemia Awareness and Screening Camp	NSS Units (I II)Thalassaemia Control Unit, Haematology Dept. School of Tropical Medicine, Kolkata.	7	105
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Hands on Training Course	Geological Survey of India	Identification of Minerals and Rocks	2	32
Swachh Bharat Mission/ Nirmal Bangla Mision	Extention and Outreach Commitee and Department of Anthropology (20.4.2019)	Awarness Programme on Utilities of Using toilets and Healthy Habits in a Residential	5	4

		tribal School of Bundwan Block, Purulia District as a part of institutional social responsibility (ISR)		
Hands on Training Course	Jalsampad Bhavan	Water and its Scarcity	2	20
Visit to The Indian Museum	Indian Museum	Geological Time Scale	2	30
Extension Outreach	Extension Outreach Committee NGO Sahasrajit	Donation of warm clothes to needy	5	32
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
The Impact of Covid- 19 on Villages: A comparative study between Rural-Urban differences in North 24 Parganas district of West Bengal, India	12	The research project was conducted by dedicated research team of Mrinalini DattaMahavidyapith, Birati as per the direction of University Grants Commission (UGC), New Delhi, India [DO No F.1-1/2020(secy) dated 12.06.2020]	14
Academic Exchange Programme	58	Funded by the three colleges : MDM, Derozio Memorial College, East Calcutta Girls College	14
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Student Awareness	Student Training	Central Ground Water	10/12/2018	11/01/2019	20

	Programme	Board			
Workshop	Dept. of Geography	GIS, Topographical Maps	20/07/2018	20/07/2018	55
RURAL SURVEY INSTITUTIONAL COLLABORATION	ANNUAL STATUS OF EDUCATION REPORT	PRATHAM EDUCATION FOUNDATION	25/09/2018	30/11/2018	49
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
66.5	63.4

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Others	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	3.14.06.000	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	28340	1673342	768	306798	29108	1980140

Reference Books	7119	Nil	768	Nil	7887	Nil
e-Books	97000	5900	102500	5900	199500	11800
Journals	6000	Nil	6000	Nil	12000	Nil
e-Journals	6000	Nil	6000	Nil	12000	Nil
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	68	2	22	0	1	5	29	60	0
Added	8	0	0	0	0	0	0	0	0
Total	76	2	22	0	1	5	29	60	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

60 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6.5	5.52	60	57.9

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance of equipment and proper up-gradation of various facilities contribute to a smooth running infrastructure in an institution. In this institute these all are formally instituted. Various procedures and policies are employed, tender is called and competent authority is appointed for the
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regular repair and upkeep of various facilities. The institution also maintains proper AMC for the purpose. Academic facilities are taken care of. Four e-classrooms have been set up and are under constant vigilance. In every classroom, new white boards and marker pens have replaced the old blackboards, chalk and dusters. A variety of measures have been taken by Departments like Physics, Computer Science, Chemistry, Anthropology, Zoology, Botany and Geography in order to ensure calibration and precision in the measures of equipments and instruments required in the laboratories of the respective Departments. The maintenance of the computers is done annually. New software downloaded and the machines are formatted to their latest versions, as and when required. There is a regular inspection of the expiry dates of all the chemical reagents, of whether there is any fungal growth in the human bones and specimens, of the level of preservative materials. Necessary steps are taken when and where required. In addition to this, power distribution panel, generator and water pump have also been installed for the smooth running of the college. As a campus accommodating the sports arena, the gymnasium, and also an adjoining field, sports and gym equipment are regularly bought, updated and maintained. Professionally trained instructors are employed in the gymnasium. At the beginning of each Academic Session, the Library Advisory Committee in consultation with all Departmental Heads prepare a list of latest books and journals to be accommodated. Quotations are invited from reliable suppliers and order is placed on the basis of lowest quoted rates. The library is spacious, well-arranged and well equipped with a Xerox machine, a printer, CCTV cameras for vigilance, five desktop computers with active internet connection. It also has a digitally organized Catalogue. These are regularly checked, updated and repaired to facilitate their full functioning. Access to e-journals INFLIBNET-NLIST is renewed annually. Latest question papers, employment weekly, etc. are archived religiously throughout the year. Each Department has its own library which is regularly updated. These procedures facilitated a smooth running of the college.

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Aikyashree, Kanyashree, Swami Vivekananda Merit cum Scheme, SR Jindal Priyambada Birla Scholarship Fund, Scholarship Scheme, Others	577	7327000
b) International	NIL	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implementation	Number of students	Agencies involved
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enhancement scheme		enrolled	
NIL	Nil	Nil	0
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NIL	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nil	Nil	Nil	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	8	B.A	Education	1, JU, 7 WBSU	M.A
2019	3	B.Sc	Geography	WBSU (3)	M.Sc
2019	3	B.A	Journalism and Mass Communications	RBU (2), CU (1)	M.A
2019	5	B.Sc	Anthropology	WBSU (2), IGNOU (2), CU (1)	M.Sc
2019	1	B.Sc	Botany	WBSU	M.Sc
2019	3	B.Sc	Zoology	WBSU	M.Sc
2019	3	B.Sc	Computer Science	"WBSU (1), Heritage Institute of technology (1), Techno	MCA (2), M.Sc (1)

				College (1)"	
2019	2	B.A	English	Rabindra Bharati University, DODL (Distance, 2)	M.A in English
2019	2	B.A	Political Science	RBU (1), WBSU (1)	M.A
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
GRE	1
Any Other	9
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Intra College Talent Hunt Competetion 5.10.2018	Institutional Level	80
Rakhi bandhan Utsav, 25.08.2018	Institutional Level	225
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Gold Medal	National	1	Nil	A1H0037	Irfan Mallick
2018	Gold medal	National	1	Nil	A1H0059	Md. Mamun Hosseain Gaji
2018	Third position	National	Nil	2	A1H0127	Aniket Dey
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students of the college are given a fair and uniform representation among all the committees of the college. Students have a representative each in the Governing Body and Academic Sub-Committee. The Student Council is a link between the administration and the students. There are Class Representatives,

for each stream, B.A, B.Com, and B.Sc. Honours and Pass for each year. They are also part of student-centric academic sub-committees like Women'Cell, Grievance Committee, Extension and Outreach Committee, Green Campus Committee, Canteen Committee, etc. Students'-Teacher engagement therefore is an asset of the college. The main objective of the activity of the Students Council is to promote brotherhood and fellow feeling among the students. The Students Unioncelebrates a number of cultural activities which include, Rabindra Jayanti, BaisheyShrabon, Saraswati Puja and organises Freshers Welcome. Other activities include, organisation of dance and singing competitions, debate and quiz, sports, Blood donation camps, health-check-upsand e actively involved in the activities of NCC,NSS and YRC and are well connected with the Alumni of the Student's Fee Concession. The Students Union maintains a Book Bank for poor students. They are college. They facilitate various scholarships like the Kanyashree.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NA

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization is a process through which any academic institution achieves its goal. Any institution prosperswhen academic and administrative decisions are evenly distributed among the lower tiers of the institutional structure. The basis of translating decisions into proper actions depend on efficient decentralisation and participative management among the various units of the college. Two most significant practices of decentralisation which have evolved in our institution over time are • Formation of different statutory subcommittees comprising representatives from all stake holders for proper coordination and execution of academic and administrative decisions of the college • Formation of IQAC by including the senior heads of Arts, Science and Commerce, the three disciplines of the institution, and dissemination of important decisions through them among the faculties of allDepartments. Participative Management is carried out by upholding and maintaining discipline specific norms by the various Departments of the college with the help of the administration

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> • Regular meeting of Academic Subcommittee with departments. • Faculties who are members of Board of Studies participate in a syllabus-framing and effective planning of the curriculum. • Feedback from students. • Interaction with guardians. • Feedback from Alumni.
Teaching and Learning	<ul style="list-style-type: none"> • Preparation of Academic Calendar and modular distribution of syllabus for CBCS curriculum • Open Book Test • Greater focus on ICT based learning with the added feature of 2 e Learning classrooms • Special coaching facilities for various career oriented examinations through UGC sponsored Merged Scheme • Remedial coaching and tutorials for slow learners
Examination and Evaluation	<p>In the CBCS curriculum 20 marks added to 5 marks of class attendance form the Internal Examination which is conducted internally by the Departments</p> <ul style="list-style-type: none"> • The teachers evaluate the performance of the students and upload the marks on the University portal • The Result Committee helps the departments to upload the marks • Regular class assignments and projects are given to the students • University end semester examinations are held in the college as per the schedule prescribed by the affiliating University, WBSU • In case a student of the college is dissatisfied with the University result, he/she can take help of the RTI Cell of the college
Research and Development	<ul style="list-style-type: none"> • Motivating faculty members for research publications in peer reviewed journals with high impact factor. • Encouraging them to present papers in International/National/State Level Seminars to act as resource person • The College publishes an Annual Journal with the prestigious ISBN • The Research Committee of the college has formulated guidelines for granting SEED MONEY grant to the teachers of the college • 2 Faculties of the college act as PhD supervisors • Faculties regularly apply and are granted UGC sponsored Minor Research Projects.
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> • New text and reference books are added to the library departments as per the requisition of the • Computerization of library • Women's

	Hostel renovation • 2 new pollution free generators of capacity 30 KVA 20 KVA • Effective working of the Solar Panel to supplement high electricity requirement of the college • New class rooms constructed
Human Resource Management	<ul style="list-style-type: none"> • Ensuring a ragging-free campus. • Cultivating ethics and moral values in the students. • Inculcating values in the students is one of the Best Practices of the college • An awareness programme on "You and Your Digital Life" organized by the Dept of Philosophy 18.09.2018
Industry Interaction / Collaboration	None
Admission of Students	<ul style="list-style-type: none"> • Online Admission in both UG PG levels. • Admission is made strictly on the basis of merit. • Strict observance

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Use of 'Chatrabandhu' app for sending sms to the students
Administration	Principal is the head of the administration and is aided by the Bursar's office and an efficient group of non teaching staff. The role of the administration is guided by the policies of the Governing Body.
Finance and Accounts	<ul style="list-style-type: none"> • Maintenance the college accounts through Tally. • Reception of salary fund from Govt. through HRMS portal
Student Admission and Support	Online admission including online payment gateway. • Maintaining students' database through tailor made software
Examination	<ul style="list-style-type: none"> • Excel Sheets maintained to preserve results of students • Soft copies of question papers are invited from faculties

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NA	OFFICE MANAGEMENT	16/04/2019	16/04/2019	38	15
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refreshers Course	1	01/11/2018	26/11/2018	21
Orientation Programme	1	27/08/2018	26/09/2018	28
Emerging Trends in Mechanical Engineering with Inter-Disciplinary Application	1	02/01/2019	22/01/2019	18
NPTEL Awareness Workshop	1	12/10/2018	12/10/2018	01
Refresher Course on Disaster Management	1	01/03/2019	21/03/2019	21
Quantitative Analysis In Social Sciences By Software	1	10/05/2019	11/05/2019	2
Short Term Week End Course on Research Methods in Social Sciences Using SPSS	1	03/11/2018	26/11/2018	9
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	NIL	Railway Concession

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The external audit of the college is carried out by the office of the DPI, Higher Education, Government of West Bengal. Internally the audit is carried out every financial year under the supervision of the bursar.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Indian National Science academy, Kolkata Chapter	7000	Celebration of National Science day
No file uploaded.		

6.4.3 – Total corpus fund generated

15662977.48

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	Academic Committee
Administrative	Yes	Auditor/ Higher	Yes	Bursar

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Parents provide valuable suggestions for the development of the institution • Each department organises Parent-Teacher Meeting at least once a year • Involvement of parents is ensured through collection and analysis of their feedback.

6.5.3 – Development programmes for support staff (at least three)

A programme entitled, " Office Management" organized by the Internal Quality Assurance Cell for orientation of office staff on 16.04.2019. Sri Ashok Mukherjee, OSD, Office of the Controller of Examinations, WBSU, was the resource person.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Release of Annual self Appraisal Diary for the Teachers • Guidelines for Seed Money Grant for Teachers • Orientation Programme for skill Development of the Non Teaching staff • Preparing framework for the Internal Evaluation of students in the CBCS curriculum

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Orientation Counselling of Students Guardians of new UG batch	13/07/2018	13/07/2018	13/07/2018	647
2018	One-day International Seminar On Sahitya, Samaj O Sanskriti: Aitijyo O Uttaradhikar	27/11/2018	27/11/2018	27/11/2018	379

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Our Women Our Pride	08/03/2019	08/03/2019	41	27

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Installation of Solar Power Plant of 10 KWT which produces electricity. Percentage of Power made by Solar panel 3.605

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil

Any other similar facility	No	Nil
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7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	29/08/2018	7	Seven-Days Special Camp	Tree Plantation and Cleaning programme at adopted wards Awareness Rally on Safe Drive Save Life Free Eye Checkup Camp HIV/AIDS and Youth Awareness Lecture Programme	112
2019	1	1	27/02/2019	1	Thalassaemia Awareness and Screening Camp	Thalassaemia Awareness Programme	95

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
One-Day International Seminar, New Social Movement with Special Reference to Student Movements	27/08/2018	27/08/2018	73
Raksha Bandhan	25/08/2018	25/08/2018	225

Annual Social Function	13/10/2018	13/10/2018	452
Birthday Celebration of Netaji Subhas Chandra Bose	23/01/2019	23/01/2019	72
Republic Day Celebration	26/01/2019	26/01/2019	51
Science Day Celebration	28/02/2019	28/02/2019	195
BasantaUtsab	21/03/2019	21/03/2019	203
Rabindra Jayanti	09/05/2019	09/05/2019	178
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Installation of Solar Power Plant of 10 KWT which produces electricity.
- Clean and Green: Our Classroom, Our Environment conducted by students of Department of English on 14 March 2019 for cleaning and greening the department.
- Extension lecture and Documentary Screening, Environmental Ethics by students and teachers of Department of Botany and Innovations and Best Practices Committee on 19 March 2019.
- Special lecture, Environmental Awareness in Indian Philosophy: An Inclusive Holistic Tradition by Department of Philosophy on 10 April 2019.
- Tree Plantation and display of posters and placards regarding environmental issues are also done by NSS and NCC volunteers of the college.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1: Generating Moral and Ethical Practices among the Students
Title : Our Life, Our Values
Objectives of the Practice: In the present decadent scenario where humans have become self centered and myopic in their vision, enclosed in their own isolated spaces, losing all empathy and social responsibility, we aim at inculcating in our students, moral and intellectual values that would lead to a holistic development.

- To combat the moral and ethical security tripping in the students
- To inject in them principles that would contribute to their all round development
- To initiate an awareness that would lead to social progress
- To develop compassion and responsibility towards the needy selflessness, devotion, ethics

The Practice Certain days of the year were earmarked to propagate moral and ethical values through motivational talks, screening of relevant films, Poster-Presentations, Power-Point Presentations, students's Presentations, etc. The days were tagged with the birth and death anniversaries of great men and their teachings. A display board was used to propagate such values among the students. A project entitled 'Our Life, Our Values', was undertaken by the Innovation and Best Practices Sub-Committee. The project aimed at identifying, each month of the year, with a specific moral and ethical virtue. The schedule of sessions to be conducted by various Departments was notified. An oath was composed by the members of the Best Practices Sub-Committee, to be taken by the students to remain true to the values of moral integrity. The oath read thus Amader Jibon, Amader Mulyobodh "Ekta Jiban, Ekta Montro Shokole Aj Protigyaboddho Mulyobodher Chetonar Ronge Amra Shobai Swatantra" Our Life, Our Values "One life, one anthem Today we all are promise bound Coloured by value-oriented consciousness We stand liberated and independent". This oath was taken by each and every participating members at the beginning of each programme. The project was inaugurated on 1st October,

2018 at 2.15 PM, in the auditorium of the college. In order to commemorate the birth anniversary of Mahatma Gandhi, the month of October was identified with 'Selflessness'. Sri Aniket Dey, 2nd Year Honours, Department of English, spoke on the relevance of being 'selfless' in life and a documentary/ short film reflecting the same spirit was screened. Principal Sir, Dr. Apurba Bandopadhyay, Faculty Members, Non-Teaching Staff and the students of the college were present to grace the occasion. Principal Sir tried to motivate the students to perform selfless acts. Dr. Rina Bose Mitra, TCS, also enlightened the students on the life of historical figures and their 'selfless' actions. Sri Goutam Kumar Das, Associate Professor, Department of Commerce, also elaborated on the virtue of selflessness and related it to the economic realities of India. Other faculty members, non-teaching staff and students also shared their views and their experiences. A total of 152 students attended the programme. We had also collected their responses and feedbacks. The Innovation and Best Practices Sub-Committee organised the sensitizing programme entitled, 'Women's Health and Hygiene', on October 3rd 2018 at 1.15 PM in the auditorium of the college. Dr. Ramna Banerjee, Consultant, Obstetrician and Gynaecologist, Apollo Gleneagles, Kolkata, spoke on the health issues of adolescent girls. A representative of 'Sampurna' conducted a demonstration on women's hygiene. Esteemed Principal Sir, teachers of the college, non-teaching staff and the students were present in the occasion. The month of November was identified with the motive of 'Devotion' and Satyajit Ray's 'Devi' was screened to offer a different aspect of 'devotion' to the students of the college. The event took place on 4.12.2018 in the auditorium of the college. Students of the Department of Anthropology made a poster and Srimato Haimantika Majumder, 2nd year Anthropology Honours, delivered a lecture on the subject. A Poster Presentation by the students of the Department of History on the topic "Our India, Our Values" and a talk on the same subject were organised on 22.1.2019 in the college auditorium at 1.30 PM. A Documentary on Subhas Chandra Bose [a BBC production] was screened on the same day. The Department of Botany organised a speech by students of the 1st year Honours, Semester 2 on "Environmental Ethics". It is a part of the monthly programme of the Innovations and Best Practices Sub-Committee. The programme was held on 19.3.2019 at 1 PM in the college auditorium. A documentary on the related issue was also screened immediately after the speech. The Department of Sociology organised a Student's Presentation on "Family Values" as part of the Innovation and Best Practices Programme entitled "Our Life, Our Values". The programme was held on 12.4.2019 in the Second Conference Room at 12PM. A short film was screened after the presentation. All the faculty members, staff, and students were present in the programme. May 2019 witnessed a special talk organised by the Department of Zoology on "Anti-Poaching". Students of the Department presented posters on the same theme. The students of the Department of Geography celebrated the month of June 2019 by dedicating it to "Eco-Feminism". They presented short speeches on the topic along with charts and diagrams as their aids. Consequent upon Circular No. 5/1/2018-NFCH dated 29th August, 2018 from National Foundation for Communal Harmony, All the students of our college were asked to celebrate Communal Harmony Campaign Week from 19th November to 25th November, 2018. The following schedule was followed. Date (Day) Programme Remarks 19.11.18 (Monday) Inauguration of Communal Harmony Campaign Time: 12.30 to 1.00 PM Venue: Second Conference Room 20.11.18 (Tuesday) Submission of Essay (within 1000 words), Painting on 'Communal Harmony for Competition' Time: 12.15-1.15 PM Venue: Room No. 205 22.11.18 (Thursday) Flag Day: Collection of Fund by selling the prescribed stickers Venue: College premises 24.11.18 (Saturday) Mass Campaign Venue: Nearby ward Best Practice 2: Welfare Activities conducted by the college. Title of the Practice: Welfare Programme: A Philanthropic Initiative. Objectives of the Practice: We aim towards the betterment of the society beyond the premises of the college by reaching out to the under privileged and empowering them with awareness. Following the basic motto, "Not Me, But You",

the institution makes the best possible efforts to bring about meaningful changes in the society, thereby contributing to the process of nation building. We strive towards inspiring the majority of the students to render services to the community. The institution tries to inculcate among the students the moral values of generosity and benevolence and encourage them to render service to the community with sincerity and dedication. The Practice: • A Seven-days Special Camp was organised by the NSS units (I and II) from 29.08.2018 to 06.09.2018. The members carried out tree plantation and cleaning program at the adopted wards (12 and 21), awareness rally Safe Drive Save Life, free Eye Check-up Camp, HIV/AIDS and Youth Awareness Lecture Programme. Mrs. Piyali Das (Assistant. Director, Youth Affairs, Department of Health and Family Welfare, Govt. of West Bengal), Dr. Pranam Dhar, (P. C., NSS Cell, WBSU). Dr. Tanmoy Rudra, (Environmental Scientist and Executive Secretary CIU, New Delhi.), members of the college and students were present to grace the occasion. • The Extension and Outreach Committee along with NGO Sahasrajit donated warm clothes to the needy on 24.12.2018. • The NSS Units (I and II) of the college and Thalassemia Control Unit, Haematology, Department School of Tropical Medicine, Kolkata, organised a Thalassemia Awareness Programme and a Screening Camp on 27.2.2019. NSS Volunteers, teachers and students of the college, were its participatory members. • The Department of English carried out a group activity, entitled "Clean and Green: Our Classroom, Our Environment", on 14.3.2019. Departmental students, Niloy Sarkar and Rakesh Kumar Roy steered the programme along with other NSS volunteers. • An Extension Lecture was organised by the Department of Botany along with the Innovations and Best Practices Sub-Committee on the topic "Environmental Ethics", on 19.3.2019. The students and teachers of the Department took active part in the programme. • The Department of Anthropology and the Extension and Outreach Committee organised an Awareness Programme on the Benefits of Using Toilets and Desirable Sanitary Habits on 20.4.2019. The target audience were the students of tribal residential school in Burdwan and Purulia under the able supervision of Dr. Suchismita Sen Chowdhury, Department of Anthropology, MDM and the NGO Sasangbeva Sowahet Mader carried on the programme. • The Depart of English organised an altruistic activity entitled "Standing by You" on 25.6.2019. The students, teachers and Alumni of the Department visited Rama Krishna Mission, Calcutta Student's Home.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.mdmbirati.org/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

- The distinctiveness of the institution lies in the effort to guide and show proper direction to the students of the college who will grow up to be good citizens of India. The college aims at not only academic development of the students but also make an effort to orient them in such a way so as to make them independent and self sufficient. This is the way our institution targets to empower the students. A one day international seminar on New Social Movement with special reference to Students Movement was organised by the dept of Political Science in collaboration with Hiralal Majumder Memorial College for Women on 28.07.2018. The objective was to make the students aware of the history of social movemetns in order to inspire them. Educational tours of the students are planned by the departments in such a way so that they may have maximum exposure to the world around. The Department of Geography organised an educational survey on the vendors, travellers of people in Birati Railway Station. Such a socio-spatial survey focussed also on the platform dwellers and enriched the students with a social awareness. A programme entitled Why You

Love Red Cross was organised by the Youth Red Cross Unit of the college on 08.05.2019 to inspire them in social welfare and altruistic ventures.

Provide the weblink of the institution

<https://www.mdmibirati.org/>

8.Future Plans of Actions for Next Academic Year

- Recruitment of New Faculties
- Organisation of New Orientation Programmes for teachers, non-teaching staff and students of the college.
- Introduction of new Certificate Courses
- Commemoration of the Birth Centenary of Vidyasagar
- Academic Exchange Programme with other colleges
- Conducting more activities through Science Forum
- To frequently conduct Extension and Outreach Programmes