

# **Annual Report**

2008-09

We are submitting the annual plan covering all arena of our institution for the academic session 2008-09 as approached by the IQAC in its meeting held on 03-07-2009 and the achievements for the same period in Part A.

## Part A: Criteria –wise Analysis

### **Criterion I : Curricular Aspects**

Our Plan of work

The college management endeavours to introduce new courses to expand the opportunity of higher education and try to increase the strength of teaching and non- teaching staff to enrich the quality of both education and administration.

Execution of the Plan

For an endless effort of college administration, we introduce Honours in Computer Science in 2007-08.

### **Criterion II : Teaching – Learning and Evaluation**

Our Plan of Work

The college has maintained status quo in admission procedure. Updated Academic Calendar helps teachers, students and administration to perform their respective functions properly and timely. Teachers' evaluation is going on like earlier years.

Execution of the Plan.

Academic Sub- Committee supervises all the matters relating to teaching – learning and evaluation. Academic Calendar of 2008-09 shows 240 working days and 192 teaching days. Present teacher- students ratio is 1:41, permanent teachers to temporary teachers ratio is 1:18, 22 invited endowment lecturers arranged by different departments and one international conference organized jointly by the departments of History and Journalism and Mass Communication. Like previous year we arranged a computer training programme for our office employees.

### **Criterion III : Research, Consultancy and Extension**

Our Plan of work

One teacher from department of Bengali two from department of Philosophy and one from department of Political Science are on F.I. P. (Faculty Improvement Programme) leave in this academic session. Our NSS unit is working heart and soul to reach its predetermined goal.

Execution of the Plan :

College administration always motivates the teachers to upgrade their knowledge for value addition in higher education. The 'Assistance Booth' which was launched for the youth inhabitants of North Dum Dum Municipality in collaboration with Ministry of Self Help Group and Self Employment, Govt. of West Bengal is working sincerely and assists the youth who aspires to be entrepreneur.

### **Criterion IV : Infrastructure and Learning Resources :**

Our Plan of work

Apart from routine enhancement of infrastructural facilities like regular up gradation of the laboratories etc. Our Finance Sub- Committee sanctioned an amount of Rs. 22,6800/- from the college fund for infrastructural development. The Governing Body approves the decision of Finance Sub- Committee and advised Principal to take necessary steps to complete the project.

Execution of the Plan

We purchased 820 copies of different books and subscribed 5 renowned journals by spending Rs. 1,11,111/- from college fund. We spent Rs. 20,107/- for purchasing new computers.

### **Criterion V : Students support and Progression**

Our Plan of Work

Different faculties of the college try to attain 100% success rate of the students at University examinations. Various steps were taken by the management to detect the poor meritorious students and the extend financial assistance for continuing their education. Management creates separate fund for annual cultural programme, annual sports and for outdoor games of the students.

Execution of the Plan :

The success rate of Part-I Examination (under 1+1+1 system) is 97.76%, Part-II is 96.61% and Part- III is 97.69% . The college spent Rs. 6000/- for BIDI SRAMIK. Our Grievance and Redressal cell is acting.

### **Criterion VI : Leadership and Governance**

The college management meticulously co-operate to implement the decisions which are taken by various Sub- Committees in different issues. The Governing Body is well aware of the function and performance of the college as a whole.

Execution of the Plan

The post of Librarian is lying vacant for more than 13 years and the assistant librarian retired on 31-07-2007. In such a situation, the college administration appointed a library assistant, and an accountant and part –time teachers on contractual basis for ensuring service to the students.

### **Criterion VII : Innovative Practices.**

Our Plan of work

We want to maintain and upgrade the practices which were introduced before NAAC visit.

Execution of the Plan

The four pillars of college – administration, teachers, non-teaching staff and students are sincerely trying to maintain all innovative practices viz, teachers’ evaluation by students, teacher- guardian meeting , interaction with Alumni Association, Joint programme with local bodies, extension of the functions of NSS unit etc. in this academic session 2008-09.

## Part- B

1. **Activities reflecting the goals and objectives of the institution** : The words- perseverance, knowledge and empowerment – inscribed on our emblem and the pictures of pen and book in the flame of lamp portrayed there clearly convey our goals and objectives. Regular classes, continuous evaluation, remedial classes, parent –teacher meeting and feedback from students are being considered regularly as the measures of goal achievement.
2. **New academic programmes initiated (UG and PG)** : .No new academic programme has been introduced in 2008-09.
3. **Innovations in curricular design and transaction**: The College follows the curriculum which is prescribed by the West Bengal State University.
4. **Inter-disciplinary programmes stated**: Some faculty members take classes other than their own according to their own expertise.
5. **Examination reforms implemented**: The West Bengal State University follows the 1+1+1 system introduced by the University of Calcutta. The Calcutta University introduced three unit tests under the 1+1+1 system. This instruction was duly honoured in our Academic calendar. Along with it, the intra- college examination system is maintained clearly in the Academic calendar which circulates among the students at the beginning of academic year. Each Honours department takes periodic class tests and the performance of the students in these tests is analysed in the departmental meetings and necessary measures are taken for improvement. Again, before the publication of result of each terminal examination, the Academic sub- committee examines thoroughly the results of the students as well as their attendance records and suggests measures for improving the performance. Further, the guardians of the weaker students in merit and in attendance are met by the Principal or the Departmental Heads to appraise the performance of their wards.
6. **Candidates qualified**: NET/SLET/ GATE etc Data are not available.

**7. Initiative towards faculty development programme:**

Authority motivated the teachers to join 'FIP' for acquiring Ph.D. degree and the teachers enjoyed on duty leave to join U.G.C. sponsored Refresher Courses, Orientation Programmes, Seminars, Workshops, Conferences and Symposiums. Teachers' participation in various faculty development programmes is as under :

*FIP	** RC	***OP	Seminars
04	04	02	75

Some of the teachers have won wide recognition for the books they have written. Some teachers contribute regularly to reputed journals and newspapers.

\*Faculty Improvement Programme

\*\*Refresher Courses

\*\*\*Orientation Programmes

**8. Total number of seminars/ workshops conducted : Nine (9)**

Seminars are organized by different departments and financed by the college administration. Out of these, one U.G.C. sponsored international conference has been organized jointly by the departments of History and Journalism and Mass Communication.

**9. Research projects (a) Newly implemented, (b) Completed**

The college has four on-going Minor Research Projects.

**10. Patents generated, if any : Nil**

**11. New collaborative research programmes: Nil**

**12. Research grants received from various agencies : Nil**

**13. Details of research scholars : Nil**

**14. Citation index of faculty members and impact factor : Nil**

**15. Honors / Awards to the faculty : Nil**

**16. Internal resources generated :**

Collection from Students: Rs. 18,68,880/-

Received from Webel: Rs. 6,58,367/-

**17. Details of departments getting SAP, COSIST (ASSIST)/DST, FIST, etc. assistance/ recognition : Nil**

**18. Community services:**

NSS unit is working to coach the poor children of the locality and promotes the awareness of importance of plantation of saplings among the students as well as inhabitants of the locality.

**19. Teachers and officers newly recruited : 01\***

\*One teacher in the department of Mathematics has joined on substantive basis.

**20. Teaching –non teaching staff ratio :**

Teaching : Non-teaching (including Part-time) = 3 : 1

Teaching : Non-teaching (excluding Part-time) = 3 : 1

**21. Improvements in the library services :**

The post of Librarian is lying vacant for more than 14 years and the assistant librarian retired on 31.07.07. In such an unpleasant situation, college administration appointed a library assistant on contractual basis for ensuring desired service to the students. The college authority repeatedly approached to the West Bengal College Service Commission for filling up the post of Librarian.

**22. New books/ journals subscribed and their cost :**

New books purchased in 2008-09 = 820

Journals subscribed = 04

Total cost = Rs. 1,11,111/-

**23. Courses in which students assessment of teachers is introduced and the action taken on students feedback:**

Students' Feedback Report on College Environment by the outgoing students (3<sup>rd</sup> year) was started in 2003 and it is still continuing. To elicit desired information regarding the college environment we have regrouped all the questions into four broad heads such as Area & Physical Environment of the college, Academic Environment, Infrastructural Facilities and Administration of the college.

**24. Unit cost of education:**

With salary components : Rs. 5651.83/-

Without salary components : Rs. 1355.23/-

**25. Computerization of administration and the process of admissions and examination results, issue of certificates :**

Administrative work including all financial matters has been fully computerised. The process of admission, results of examination (College) of the students are also computerised.

**26. Increase in the infrastructural facilities:** The college spent Rs. 226800/- for developing infrastructural facilities.

**27. Technology upgradation :**

Software has been upgraded from time to time as per requirement.

**28. Computer and internet access and training to teachers and students :**

Computer training programme that includes internet access to the students is carried on by WEBEL on behalf of the institution. The college provides computer and internet to the teaching and non-teaching staff.

**29. Financial aid to students :**

The college provides financial assistance / aid to the needy students at the time of admission and also provides fund at the time of filling up examination forms.

**30. Support from the Alumni Association and its activities.**

Alumni Association always extends their hands of cooperation to the college administration as well as to the financially backward students at the time of admission and at the time of filling up examination forms.

**31. Support from the Parent- Teacher Association**

Parent- teacher association had not yet been formed. Though each department meets regularly the parents to exchange their views about the performance of the students.

**32. Health Service :**

All students are members of Students' Health Home and they get treatment at a subsidised cost. The college arranges group insurance for all bonafied students against any type of accident.

**33. Performance in sports activities :**

The college has its own sports department, headed by a full-time teacher. The sports department conducted Annual Sports in the winter season of every year. The students participated in the inter-college football tournament.

**34. Incentives to outstanding sports persons:**

At the time of admission the Admission Committee of the college may give relaxation to the admission norms for the outstanding sportspersons.

**35. Students achievements and awards : Nil**

**36. Activities of the Guidance and Counselling cell**

The college conducts guidance and counseling programme for the new entrants at the time of admission for selecting the appropriate course curriculum as per their result and interest. The same programme is being conducted for the outgoing students on regular basis under the supervision and control of the expert teachers. The counselling process enriches the students for achieving their goals and objectives in addition to academic excellence.

**37. Placement services provided to students :**

Not yet formally created. In recent past various companies absorbed some students of the department of Management (Advertising, Sales Promotion and Sales Management) through canvassing.

**38. Development programmes for non-teaching staff:**

The college authority arranges development programmes once or twice in each academic session in various fields viz., upgrading of computer knowledge, office management, inter-personal relationship etc. for the overall development of non-teaching staff.

**39. Best Practices of the institution:**

The best practice of the college is being carried out by the NSS unit. The unit specially arranges free coaching to the poor children of the locality and tries to promote the importance of plantation among the inhabitants of this locality to protect the environment. The college authority also provides arsenic free water to the public living within a radius of around three km. from the college premise.

**40. Linkages developed with National / International, academic/ research bodies : N.A.**

**41. Any other relevant information : N.A.**



**Institutional Data  
(2008-09)**

**1. Name and address of the college:**

Name : **Mrinalini Datta Mahavidyapith**

Address : 70, Vidyapith Road, Birati

City : Kolkata                      District : North 24 Pgs.      State : West Bengal

Pin code : 700 051

Website : www.mdmbirati.org

**2. For communication :**

**Office :**

Name	Area/STD Code	Tel No.	Fax No.
Principal: <b>Dr. Apurba Bandyopadhyay</b>	033	2513 9100 2539 3825	2513 9100
IQAC Co-ordinator : Dr. Nilay Kumar Saha	033	2513 9100 2539 3825	2513 9100
e-mail:	mdm.birati@gmail.com		

**Residence :**

Name	Area/STD Code	Tel No.	Mobile No.
Principal: <b>Dr. Apurba Bandyopadhyay</b>	033	2674-6695	9433663649
IQAC Co-ordinator : Dr. Nilay Kumar Saha	033	2514-1279	9830404075

**3.Type of Institution :**

- |                  |                                  |                                     |
|------------------|----------------------------------|-------------------------------------|
| a. By management | i. Affiliated College            | <input checked="" type="checkbox"/> |
|                  | ii. Constituent College          | <input type="checkbox"/>            |
| b. By funding    | i. Government                    | <input type="checkbox"/>            |
|                  | ii. Grant-in-aid                 | <input checked="" type="checkbox"/> |
|                  | iii. Self-financed               | <input type="checkbox"/>            |
|                  | iv. Any other (Specify the type) | <input type="checkbox"/>            |
| c. By Gender     | i. For Men                       | <input type="checkbox"/>            |

- ii. For Women
- iii. Co-education

**4. Is it a recognized minority institution ?**

Yes  No

**If yes specify the minority status (Religious/linguistic/any other)**  
(Provide the necessary supporting documents)

**5. a) Date of establishment of the college :**

Month	Year
03	1964

**b) University to which the college is affiliated**

West Bengal State University, Barasat.

**6. Dates of UGC recognition :**

Under Section	Date, Month & Year ( dd-mm-yyyy)
2F	1965
12B	College established before 1972

**7. Does the University Act provide for autonomy of Affiliated/Constituent Colleges?**

Yes  No

**8. If yes, has the college applied for autonomy?**

Yes  No

**9. Location of the college : (based on Govt. of India census)**

Urban

Semi-urban

Rural

Tribal

**10. Details of programmes offered by the institution :  
(Give last year's data)**

Sl. No	Programme Level	Name of the Programme of Course	Duration	Entry Qualification	Medium of instruction	Sanctioned Student Strength (1 <sup>st</sup> Year)	Total Number of students admitted (1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup> Year)
01	Under-graduate	B.A/B.Sc/ B.Com/ BBA/Major in Advertising Sales Promotion and Sales Management (ASPV)	3 Years	H.S. or equivalent	Bengali/ English in some courses	1913	3066

**11. List the departments :**

<b>Science</b> Anthropology, Botany, Chemistry, Computer Science, Economics, Geography, Mathematics, Physics, Zoology,
<b>Arts</b> Bengali, Education, English, History, Journalism and Mass Communication, Philosophy, Political Science, Sanskrit, Sociology.
<b>Commerce &amp; Management</b> Commerce, BBA, B.Com. (Major in ASPV), B.Sc. (Major in ASPV), B.A. (Major in ASPV)

**12. Unit Cost of Education**

*(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)*

**a) Including the salary component = Rs. 5651.83**

**b) Excluding the salary component = Rs. 1355.23**

## 1. Criterion I : Curricular Aspects

### 1. Does the College have a state

Vision? Yes  No

Mission ? Yes  No

Objectives ? Yes  No

2. Does the college offer self-funded programme? Yes  No

If yes, how many courses?

Fee charged for each programme (include Certificate, Diploma, Add –on course etc.)

Sl. No.	Programme (B.Sc., B.Com. etc.)	Fee charged in Rs.
1.	B.B.A	15,000.00 pa
2.	B.A (Major)in ASPV	2,500.00 pa
3.	B.Sc. (Major) in ASPV	2,500.00 pa
4.	B. Com (Major) in ASPV	2,500.00 pa

### 3. Number of Programmes offered under

- a. annual system Yes 23
- b. semester system No
- c. trimester system No

### 4. Programmes with

a. Choice based credit system? Yes  No

b. Inter/multidisciplinary programmes Yes  No

c. Any other, specify Yes  No

5. Are there Programmes where assessment of teachers by students is practiced?

Yes  No

6. Are there Programmes taught only by visiting faculty?

Yes  No

7. New programmes introduced during the last two years

UG Yes  No  Number 01 \*

PG Yes  No

Other (specify) Yes  No



8. How long does it take for the institution to introduce a new programme within the existing system?

Approximately 3 years Honours in Computer Science was introduced in 2007-08. Computer Science (General) was introduced in 2004-05.

9. Is there a provision for Project work etc. in the programme? If yes, indicate the number.

Yes  No  Number 10

10. Is there any mechanism to obtain feedback on curricular aspects from

a Academic Peers? Yes  No

b. Alumni? Yes  No

c. Students? Yes  No

d. Employers? Yes  No

e. Any other\* Yes  No

\* Guardians?

## 2. Criterion II : Teaching-learning and Evaluation

### 1. How are the students selected for admission to various courses?

- a) Through an entrance test developed by the institution
- b) Common entrance test conducted by the University/Government
- c) Through interviews
- d) Entrance test and interview
- e) Merit at the previous qualifying examination
- f) Any other (specify)

*(If more than one method is followed, kindly specify the weightages)*

### 2. Highest and Lowest percentage of marks at the qualifying examination considered for admission during the previous academic year

Programmes (UG and PG)	Open category		SC/ ST category		Any other (specify)	
	Highest (%)	Lowest (%)	Highest (%)	Lowest (%)	Highest (%)	Lowest (%)
B.A. (Hons.)	75	54	72	45	-	-
B.A. (Gen.)	53	34	49	33	-	-
B.Sc. (Hons.)	78	56	71	46	-	-
B.Sc. (Gen.)	55	36	46	33	-	-
B.Com.(Hons. )	67	49	52	43	-	-
B.Com.(Gen.)	44	34	39	34	-	-
B.B.A. (Hons.)	-	-	-	-	-	-
B.A./B.Sc./B.Com Major (ASPV)	62	48	51	44	-	-

3. Number of working days during the last academic year 252 (2007-08)

4. Number of teaching days during the last academic year 197 (2007-08)

**5. No. of positions sanctioned and filled**

Sanctioned / Filled

Teaching	37	28
Non-teaching	16	10
Technical	Nil	Nil

**6. a. Number of regular and permanent teachers (gender-wise)**

Principal	M	01	F	00
Readers	M	09	F	07
Sr. Grade Lecturers	M	04	F	07

**b. Number of temporary teachers (gender-wise)**

Lecturers- Full-time	M	-	F	-
Lecturers-Part-time	M	-	F	-
Lecturers (Management appointees ) Full time	M	04	F	08
lecturers (Management appointees ) Part time	M	08	F	17
Any Other (Guest)	M	08	F	03
Total*	M	20	F	28

**\* M - Male F – Female**

**7. a. Number of qualified (/permanent teachers and their percentage to the total number of faculty**

28	37.3
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**b. Teacher : student ratio**

01	41
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**c. Number of teachers with Ph.D. as the higher qualification and their percentage to the total faculty strength**

10	13.16
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**d. Number of teachers with M.Phil. as the highest qualification and their percentage to the total faculty strength**

09	11.84%
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**e. Percentage of the teachers who have completed UGC, NET and SLET exams.**

29.3%
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**f. Percentage of the faculty who have served as resource persons in Workshop/Seminars/Conferences during the last year?**

10
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**g. Number of faculty development programmes availed by teachers (last year)**

UGC/FIP Programme	04
Refresher	02
Orientation	02
Any other (specify)	00

**h. Number of faculty development programmes organized by the college during the last two years.**

Seminars/workshops/symposia on curricular development, teaching-learning, assessment etc.	01*
Research management	00
Invited/ endowment lecturers	22
Any other (specify)	00



\*UGC sponsored International conference jointly organized by the Department of History and Department of Journalism and Mass Communication on 6th & 7<sup>th</sup> March, 2009.

**8. Number and percentage of the courses where predominantly the lecture method is practiced**

**8, 42%**

**9. Does the college have the tutor-ward system?**

Yes  No

**If yes, how many students are under the care of a teacher ?**

**41**

**10. Are remedial programmes offered?**

Yes  No  Number 10

**11. Are there Courses with ICT-enabled teaching-learning processes?**

Yes  No

**12. Is there a mechanism for :**

- a. Self-appraisal of faculty? Yes  No
- b. Student assessment of faculty performance? Yes  No
- c. Expert/Peer assessment of faculty performance? Yes  No

**13. Do the faculty members perform additional administrative work?**

Yes  No

**If yes, the average number of hours spent by the faculty per week.**

**05**

### 3. Criterion III : Research, Consultancy and Extension

1. How many teaching faculty are actively involved in research?  
(Guiding student research, managing research projects etc.)

Number % of total

19	25.33
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2. Research collaboration

a) National Yes  No   
If yes, how many?

b) International Yes  No   
If yes, how many?

3. Is the faculty involved in consultancy work ?

Yes  No

If yes, consultancy earnings/ year (average of last two years may be given)

4. a) Do the teachers have ongoing / completed research projects?

Yes  No

If yes, how many?

on going	04
Completed	Nil

5. Research publications :

International journals Yes  No   
 International journals- referred papers Yes  No   
 College journal Yes  No  Number - 01  
 Books Yes  No   
 Abstracts Yes  No   
 \*Any other (specify) Yes  No  Number 01  
 Awards, recognition, patents etc. if any (specify)

\* *Proceedings of* International conference jointly organized by the Department of History and Department of Journalism and Mass Communication.

**6. Has the faculty**

**a) Participated in Conferences ?** Yes  No  Number 18

**b) Presented research papers in Conferences?** Yes  No  Number 07

**7. Number of extension activities organized in collaboration with other agencies/NGOs (such as Rotary/Lions Club) (average of last year)**

**01- Ministry of Self- employment and Self –Help Group, Govt. of West Bengal.**

**8. Number of regular extension programmes organized by NSS and NCC (average of last year)**

<b>NSS</b>	<b>NCC</b>
<b>02*</b>	<b>N.A.</b>

\*Free coaching to the poor children of the locality, Plantation of trees and Growth of environmental awareness.

**9. Number of NCC Cadets/units : Not Applicable.**

**10. Number of NSS Volunteers/units**

<b>M</b>		<b>F</b>		<b>Units</b>	
<b>41</b>		<b>30</b>		<b>01</b>	

#### 4. Criterion IV : Infrastructure and Learning Resources

- |  |   |  |
|--|---|--|
| 1. a)                                  | Campus area in acres  | 2.13 acres   |
| b)                                     | Built in area in Sq. Meters   | 5,743.82 Sq meters   |
| <b>2. Working hours of the Library</b> |   |  |
| a)                                     | On working days   | 8 hours  |
| b)                                     | On holidays   | Nil  |
| b)                                     | On Examination days   | 8 hours during College Examinations<br>During University Examinations as per requisition |
| <b>3.</b>                              | <b>Average number of faculty visiting the library/day</b><br>(average for the last year)  | <b>25</b>  |
| <b>4.</b>                              | <b>Average number of students visiting the library/day</b><br>(average for the last year) | <b>50</b>  |
| <b>5.</b>                              | <b>Number of journals subscribed to the institution</b>                                   | <b>04</b>  |
| <b>6.</b>                              | <b>Does the library have the open access system?</b>                                      | <b>Yes</b>   |
| <b>7. Total collection</b>             |   |  |
| a.                                     | Books   | $(27,375 + 820) = 28,195$  |
| b.                                     | Textbooks   | $(21,693 + 741) = 22,434$  |
| c.                                     | Reference books   | $(4213 + 79) = 4,292$  |
| d.                                     | Magazines   | 03   |
| e.                                     | Current journals  | 04   |
|  | Indian journals   | 04   |
|  | Foreign journals  | Nil  |
| f.                                     | Peer reviewed journals  | 04   |
| g.                                     | Back volumes of journals  | Nil  |
| h.                                     | E-information resources   | Nil  |
|  | CSs/DVDs  | Nil  |
|  | Databases   | Nil  |
|  | Online journals   | Nil  |
|  | AV resources  | Nil  |

**i. Special collection**

Repository  
 World Bank, OECD, UNESCO etc.  
 Interlibrary borrowing facility  
 Materials acquired under special schemes (UGC, DST etc.)  
 Materials for Competitive examinations including Employment news, Yojana etc.  
 Book Bank  
 Braille materials  
 Manuscripts  
 Any other

Yes	No	Number
	No	
	No	
Yes		01
Yes		1426
	No	
	No	

**8. Number of books/journals/periodicals added during the last two years and their total cost ?**

	The year before last 2006-07		Last year 2007-08	
	Number	Total Cost(Rs.)	Number	Total Cost(Rs.)
Text Books	476	Rs. 43,104/-	426	Rs. 34,321/-
Reference Books	86	Rs. 43,446/-		
Other Books				
Journals/ Periodicals	04	Rs. 3,780/-		
Encyclopedia				
Any other (specify)				

**9. Mention the**

Total carpet area of the Central Library (in sq.ft.) 5,251.50  
 Number of departmental libraries 20  
 Average carpet area of the departmental of libraries --  
 Seating capacity of the Central Library (Reading room) 50

**10. Status of Automation of Library**

- not initiated
- fully automated
- partially automated

**11. Percentage of library budget in relation to total budget**

0.47

**12. Services/facilities in the library (If yes, tick in the box)**

- Circulation
- Clipping
- Bibliographic compilation
- Reference
- Reprography
- Computer and Printing
- Internet
- Inter-library loan
- Power back up
- Information display and notification
- User orientation/information literacy

**13. Average number of books issued/returned per day**

100

**14. Ratio of library books to the number of students enrolled**

9 : 1

## 15. Computer Facilities

Number of computer in the college

23

Number of Departments with computer facilities  
Central computer facility (Number of terminals)

07

Budget allocated for purchase of computers during the last academic year

Amount spent for purchasing of computers + Rs. 1,05,200

Amount spent on maintenance and upgrading of computer facilities during the last academic year

Upgrading of computer facilities = Rs. 12,000/-;  
Maintenance of existing computers Rs. 43,985/-

Internet Facility, Connectivity

Dialup	Broadband	Others specify)
-	Yes	-

Number of nodes/ computers with Internet facility

08

\*Comp. Sc., Management, B.Com., Journalism & Mass Com., Anthropology, Geography, Physics.

\*\* Actual expenditure Rs. 1,05,200 and Rs. 12,000 spent for software.

## 16. Is there a Workshop/Instrumentation Centre?

Yes  No

## 17. Is there a Health Centre?

Yes  No

We do not own any health centre but in case of emergency we get assistance from local nursing-homes.

## 18. Is there Residential accommodation for

Faculty ? Yes  No

Non-teaching staff ? Yes  No

19. Are there student Hostels? Yes  No

## 20. Is there a provision for

a) Sports fields Yes  No

b) Gymnasium Yes  No

c) Women's rest rooms Yes  No

d) Transport Yes  No

e) Canteen/Cafeteria Yes  No

- f) Students centre Yes  No
- g) Vehicle parking facility Yes  No

## 5. Criterion V : Student Support and Progression

### 1. a. Student strength

(Provide information in the following format for the academic year 2007-08)

Students Enrolment	UG		
	M	F	T
No. of students from the same state where the college is located	1653	1413	3066
No. of studens from other states	05	Nil	05
No. of NRI studens	Nil	Nil	Nil
No. of overseas students	Nil	Nil	Nil

*M - Male, F- Female, T - Total*

### b. Drop out rate in UG (in the academic year 2008-09)

Number	%
784	25.57

### 2. Financial support for students : (in the academic year 2008-09)

	Number	Amount
Endowment		
Freeship		
Scholarship (Government)		
Scholarship Institution)		
Number of loan facilities		
Any other financial support (Specify)	Bidi Sramik	Rs. 6,000/-
Concession on tuition fees	450	1, 80, 000 /-

### 3. Does the college obtain feedback from students on their campus experience?

Yes  No



**4. Major cultural events (in the academic year 2008-09)**

Events	Organized			Participated		
	Yes	No	Number	Yes	No	Number
Intra-collegiate						
Intra- university*				Yes		15
National						
Any other ( specify)						

\*The students participated in inter-college Football Tournament organized by the WBSU.

**5. Examination Results (in the academic year 2008-09)**

Results	1 <sup>st</sup> Year (Part-I)	2 <sup>nd</sup> Year (Part-II)	3 <sup>rd</sup> Year (Part-III)
Pass Percentage	97.76%	96.61%	97.69%
Number of first classes			04
Number of distinctions			
Ranks ( if any)			

**6. Is there a Student Counselling Centre ?**

Yes  No

**7. Is there a Grievance Redressal Cell ?**

Yes  No

**8. Does the college have an Alumni Association?**

Yes  No

**9. Does the college have a parent-teachers Association?**

Yes  No

**6. Criterion VI : Governance and Leadership**

**1. Has the institution appointed a permanent Principal ?**

Yes  No

**If Yes, denote the qualifications**

M.Sc. Ph.D.

**2. Number of professional development programmes held for the Non-teaching staff (last year)**

01

**3. Financial resources of the college (approximate amounts) - Last year's data 2007-08**

Grant- in -aid	Rs. 1,27,63,040/-
Fee from aided courses	
Donation	
Fee from Self-funded courses	Nil
Any other (specify)	

**4. Statement of Expenditure**

Total Expenditure Rs. 1,73,28,411/-

Item	2008-09
% spent of the salary of faculty	79.23
% spent on the salary of non-teaching employees including contractual workers	9.51
% spent on books and journals	0.58
% spent of Building development	0.34
% spent on maintenance, electricity, water, sports, examinations,	2.51

<b>hostels, student amenities etc.</b>	
<b>% spent on academic activities of departments – laboratories, green house, animal house, etc.</b>	<b>2.98</b>
<b>% spent on research, seminars etc.</b>	<b>0.14</b>
<b>% spent on miscellaneous expenditure</b>	<b>4.71</b>

**5. Dates of meetings of Academic and Administrative Bodies during the last two years :**

	2008-09
Governing Body	05/09/08; 15/09/08; 18/12/08; 04/02/09; 03/04/09.
Integral Admn. Bodies ( mention only three most important bodies)	
i) Finance Committee:	14/08/08 ; 11/09/08
ii) Development Comittes:	14/08/08 ; 11/09/08
iii) Academic Committee :	05/07/08; 08/08/08; 14/11/08 29/01/09; 24/02/09; 17/04/09 21/04/09
Any othe (specify)	
i) Library	26-07-2008
ii) Grievance	
iii) T.C. Meeting	23/09/08; 23/12/08

**6. Are there Welfare Schemes for the academic community**

**Loans** Yes  No

**Medical allowance** Yes  No  as per Govt. rules (W.B.)

**Any other (specify)** Yes  No  Provident Fund Loan.

**7. Are there ICT supported/Computerised units/processes/activities for the following :**

a) Administrative section/Office Yes  No

- b) Finance Unit Yes  No
- c) Student Admission Yes  No
- d) Placement Yes  No
- e) Aptitude Testing Yes  No
- f) Examinations Yes  No
- Result of Final (University) Examination
- g) Student Records Yes  No

## 7. Criterion VII : Innovative Practices

1. Has the institution established Internal Quality Assurance Mechanims?

Yes  No

2. Do students participate in the Quality Enhancement initiatives of the Institution?

Yes  No

3. What is the percentage of the following student categories in the institution?

a. SC	12.82%
b. ST	0.72%
c. OBC	1.69%
d. Women	46.09%
e. Differently-abled	
f. Rural	73.20%
g. Tribal	
h. Any other (specify)	

**4. What is the percentage of the following category of staff ?**

	Category	Teaching staff	%	Non-teaching staff	%
a	SC	03	3.95	04	20
b	ST	00	00	00	00
c	OBC	01	1.32	00	00
d	Women	42	46.05	04	20
e	Physically-challenged	00	00	01	05
f	General Category	72	94.74	16	80
g	Any other (specify)	00	00	00	00