



# **Mrinalini Datta Mahavidyapith**

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Website : [www.mdmbirati.org](http://www.mdmbirati.org)

NAAC Re-accredited (B+ in 2016) Co-educational Degree College

## **PROSPECTUS**

### **2017-18**



**Arts  
Science**

**Commerce  
Management**

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## **COLLEGE PROFILE**

Mrinalini Datta Mahavidyapith was the outcome of the post-independent socio-economic evolution of Birati and its adjacent areas. During that period of time a large mass from East Bengal had taken shelter in this area. However, there was no such opportunity of higher education available for these people. Under these circumstances, the local social workers established this college under the aegis of Birati Sikkha Sansad. This college was named Mrinalini Datta Mahavidyapith after the name of Smt. Mrinalini Devi, the mother of Sri Santosh Chandra Datta, who donated generously for the purpose.

Mrinalini Datta Mahavidyapith started its colourful journey on 5th March 1964 with 95 students and 7 professors. Though the college started only with Arts departments, at present the college prestigiously runs honours courses in 20 subjects and general courses in 26 subjects in Science, Arts, and Commerce streams. Honours courses in Computer Science, Mathematics, Physics, Botany and Zoology were opened during the last 5 years. Since the academic year 2008-09, the college has opened a new chapter in its journey under the affiliation of West Bengal State University (Barasat, North 24 parganas).

Two new buildings have been added to the main building as number of students reached 3500. To cater to the needs of these ever increasing students, the college has as its teachers a galaxy of highly qualified and sincere academicians. Their whole hearted efforts have resulted in achieving a B<sup>+</sup> reaccreditation conferred by the NAAC Peer team in 2016. The Governing Body of the college has extended continual support in the process of being highly graded by different State level and National level accreditation bodies. A bright prospect of having a second campus of the college encompassing 42 cottahs of land near Kalyani Highway is in the offing. The unending inspiration of the Honourable President of the existing Governing Body has played a monumental role in this endeavour. The college has also received kind support in the form of monetary assistance from the MP and MLA LAD funds.

Today, on completion of the glorious 50 years, the college is striving every moment to fulfil the dream of the people on which was laid the humble foundation of Mrinalini Datta Mahavidyapith in 1964.

## **THE GOVERNING BODY**

**Professor Saugata Ray**

*President*

**Dr. Apurba Bandyopadhyay**

*Principal and Secretary*

**Dr. Sanjib Chattopadhyay**

**Dr. Sunil Biswas**

**Dr. Anvesha Mallick**

*Government Nominees*

**Dr. Arindam Mallick**

**Dr. Madhabi Ganguly**

**Dr. Saikat Mondal**

*University Nominees*

**Dr. Niloy Kumar Saha**

**Prof. Satabdi Biswas**

**Prof. Nandini Chakraborty**

**Dr. Chinmoyee Mallik**

*Teachers' Representatives*

**Sri Biplob Bose**

**Sri Tarun Dey**

*Non-Teaching Employees' Representatives*

**Sriman Bijoy Roy**

*Students' Representative*

## **FACULTY PROFILE**

**DR APURBA KUMAR BANDOPADHYAY**, M.Sc., Ph.D., M.Ed.(Gold Medalist), **PRINCIPAL**  
**Sri Goutam Kumar Das**, M.Com., M.Phil., **BURSAR**

### **DEPARTMENT OF BENGALI**

1. **Dr. Madhumita Chakravarti (Sarkar)**, Associate Professor M.A., B.Ed., M.Phil., Ph.D.
2. **Dr. Subrata Roy Chowdhury**, Associate Professor M.A., B.Ed., M.Phil., Ph.D.
3. **Dr. Maitreyee Bhattacharyya (Mitra)**, Associate Professor M.A., Ph.D.
4. **Dr. Subrata Ghosh**, Associate Professor M.A., Ph.D.
5. **Dr. Alekhya Bhattacharyya**, Associate Professor M.A., Ph.D.

### **DEPARTMENT OF ENGLISH**

1. **Dr. Mitali Gangopadhyay**, Associate Professor M.A., Ph.D.
2. **Sri Debanjan Mitra**, Assistant Professor M.A.
3. **Sri Amlan Gayan**, Assistant Professor M.A.
4. **Smt. Upakatha De**, Contractual Whole-time Teacher M.A.
5. **Smt. Sohini Ghosh**, Part-Time Teacher M.A., M.Phil.

### **DEPARTMENT OF SANSKRIT**

1. **Sri Ratan Roy**, Assistant Professor M.A., B.Ed.
2. **Smt. Sampa Bhattacharjee**, Contractual Whole-time Teacher M.A., B.Ed.
3. **Sri Amit Paul**, Part-Time Teacher M.A.
4. **Smt. Sriparna Bosu (Guha Roy)**, Guest Teacher M.A.
5. **Sri Arup Maity**, Guest Teacher M.A.

### **DEPARTMENT OF POLITICAL SCIENCE**

1. **Dr. Rina Bose (Mitra)**, Associate Professor M.A., B.Ed., M.Phil., Ph.D.
2. **Smt Rishita Paul Chowdhury**, Assistant Professor M.A., M.Phil.
3. **Sri Jayanta Debnath**, Assistant Professor M.A.
4. **Smt. Manidipa Chowdhury**, Guest Teacher M.A.

### **DEPARTMENT OF PHILOSOPHY**

1. **Dr. Shampa Bhattacharyya (Bagchi)**, Associate Professor M.A. (Gold Medalist), M.Phil., Ph.D.
2. **Dr. Shampa Das (Mondal)**, Associate Professor M.A. (Gold Medalist), M.Phil., Ph.D.
3. **Dr. Piyali Ghosh Dastidar**, Associate Professor M.A., B.Ed., M.Phil., Ph.D.,  
**PG Diploma in Stress Management**

### **DEPARTMENT OF HISTORY**

1. **Dr. Ritu Mathur (Mitra)**, Associate Professor M.A., B.Ed., M.Phil., Ph.D.
2. **Smt. Laboni Sarkar**, Assistant Professor M.A.
3. **Sri Debmalya Khuntiya**, Contractual Whole-time Teacher M.A., B.Ed.
4. **Smt. Tanusree Bose (Saha)**, Part-Time Teacher M.A.

**DEPARTMENT OF EDUCATION**

1. **Dr. Dilip Kumar Mondal**, *Assistant Professor* M.Com., M.Ed., MLIS, Ph.D., Dip.I.T.A.
2. **Smt. Mamata Murmu**, *Assistant Professor* M.A. (Education), B.Ed.
3. **Smt. Nirupa Pal**, *Contractual Whole-time Teacher* M.A., M.Phil.
4. **Md. Rafiqul Islam**, *Part-Time Teacher* M.A., B.Ed.

**DEPARTMENT OF ECONOMICS**

1. **Sri Sumit Mukhopadhyay**, *Assistant Professor* M.Sc.
2. **Dr. Tapan Kumar Roy**, *Assistant Professor* M.A., B.Ed., Ph.D.

**DEPARTMENT OF GEOGRAPHY**

1. **Smt. Satabdi Biswas**, *Assistant Professor* M.A., B.Ed.
2. **Dr. Priyadarshini Sen**, *Assistant Professor* M.Sc. Ph.D.
3. **Dr. Chinmoyee Mallik**, *Assistant Professor* M.A., M.Phil., Ph.D.

**DEPARTMENT OF SOCIOLOGY**

1. **Smt. Anuja Gupta**, *Assistant Professor* M.A., M.Phil.
2. **Smt. Susama Rai**, *Assistant Professor* M.A., M.Phil.
3. **Dr. Sreemoyee Gupta**, *Contractual Whole-time Teacher* M.A., Ph.D.
4. **Smt. Agamani (Das) Saha**, *Part-Time Teacher* M.A.

**DEPARTMENT OF JOURNALISM AND MASS COMMUNICATION**

1. **Smt. Nandini Chakraborty**, *Assistant Professor* M.A. (Journalism & Human Rights)
2. **Sri Debobrata Biswas**, *Assistant Professor* M.A.
3. **Smt. Mili Bandyopadhyay Chakraborty**, *Contractual Whole-time Teacher* M.A.
4. **Smt. Satarupa Santra**, *Contractual Whole-time Teacher* M.A.
5. **Sri Rabi Shankar Srivastava**, *Guest Teacher* M.A.

**DEPARTMENT OF ANTHROPOLOGY**

1. **Dr. Suman Chakraborty**, *Assistant Professor* M.Sc. (Gold Medalist), Ph.D.
2. **Dr. Suchismita Sen Chowdhury**, *Assistant Professor* M.Sc., Ph.D.
3. **Smt. Tanusree Polley**, *Contractual Whole-time Teacher* M.Sc.
4. **Smt. Saswati Roy**, *Part-Time Teacher* M.Sc.
5. **Dr. Upasoma Dey (Sinha)**, *Guest Teacher* M.Sc., Ph.D.

**DEPARTMENT OF MATHEMATICS**

1. **Dr. Tanmay Chowdhury**, *Assistant Professor* M.Sc. Ph.D.
2. **Sri Sagar Chakraborty**, *Guest Teacher* M.Sc.
3. **Sri Asish Santra**, *Guest Teacher* M.Sc., B.Ed.
4. **Sri Soumik Halder**, *Guest Teacher* M.Sc.



**DEPARTMENT OF CHEMISTRY**

1. **Dr. Debashish Mallick**, *Assistant Professor* M.Sc., Ph.D.
2. **Sri Samrat Dev**, *Part-Time Teacher* M.Sc.
3. **Dr. Shrijeeta Talukdar**, *Guest Teacher* M.Sc., Ph.D.
4. **Dr. Chiranjit Patra**, *Guest Teacher* M.Sc., Ph.D.

**DEPARTMENT OF PHYSICS**

1. **Dr. Apurba Kumar Bandyopadhyay**, *Principal* M.Sc., M.Ed. (**Gold Medalist**), Ph.D.
2. **Sri Bikash Kumar Sarkar**, *Assistant Professor* M.Sc.
3. **Smt. Sadhana Das**, *Part-Time Teacher* M.Sc., M.Phil.
4. **Smt. Saheli Biswas**, *Guest Teacher* M.Sc.
5. **Sri Rahul Kundu**, *Guest Teacher* M.Sc.
6. **Sri Debkumar Dinda**, *Guest Teacher* M.Sc.

**DEPARTMENT OF COMPUTER SCIENCE**

1. **Smt. Rupali Mitra**, *Assistant Professor* M.Sc., M.Tech.
2. **Dr. Tamal Chakraborty**, *Assistant Professor* M.S., Ph.D.
3. **Smt. Anjana Patra**, *Part-Time Teacher* M.Sc.
4. **Sri Sumit Bagchi**, *Part-Time Teacher* MCA, M.Tech.
5. **Sri Mainak Palit**, *Guest Teacher* MCA, M.Tech.
6. **Sri Souvick Das**, *Guest Teacher* M.Sc.

**DEPARTMENT OF BOTANY**

1. **Dr. Arindam Mukherjee**, *Associate Professor* M.Sc., Ph.D.
2. **Dr. Arpita Bala**, *Assistant Professor* M.Sc., Ph.D.
3. **Dr. Atreyee Sinha**, *Contractual Whole-time Teacher* M.Sc., Ph.D.
4. **Smt. Paramita Sengupta**, *Part-Time Teacher* M.Sc.

**DEPARTMENT OF ZOOLOGY**

1. **Sri Tusher Kanti Roy**, *Assistant Professor* M.Sc.
2. **Smt. Aparna Mitra (Basu)**, *Contractual Whole-time Teacher* M.Sc., B.Ed., M.Phil.
3. **Smt. Jayshree Shit**, *Part-Time Teacher* M.Sc., B.Ed., M.Phil.
4. **Smt. Susmita Banerjee**, *Part-Time Teacher* M.Sc.
5. **Smt. Sucharita Banerjee**, *Guest Teacher* M.Sc.

**DEPARTMENT OF COMMERCE & MANAGEMENT**

1. **Sri Goutam Kumar Das**, *Associate Professor* M.Com., M.Phil. (**Gold Medalist**)
2. **Dr. Nilay Kumar Saha**, *Associate Professor* M.Com., Ph.D.
3. **Sri Rajib Bose**, *Associate Professor* M.Com., AICWA, ACA
4. **Smt. Mahuya Maji**, *Assistant Professor* M.Com.

**Department of Advertising, Sales promotion and sales Management**

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|---|--|
| 1. <b>Sri. Sabyasachi Chatterjee</b> , <i>Guest Teacher</i> | Dip. In Visual Art<br>[(5 yrs) Indian Art College (RBU)]<br>M.Com. |
| 2. <b>Sri Somnath Basak</b> , <i>Guest Teacher</i>          |  |

**LIBRARIAN**

- |   |                                    |
|---|------------------------------------|
| 1. <b>Sri Samiran Naskar</b> , <i>Librarian</i> | M.Com., MBA (Fin.), MLISC, M.Phil. |
| 2. <b>Dr. Nilima Paul</b> , <i>Librarian</i>    | B.Sc. (H), MLISC, Ph.D.            |

**NON-TEACHING PROFILE**

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|---|-------------------------------|
| 1. Smt. Kakali Bhattacharya             | Head Clerk                    |
| 2. Sri SanjibKumar Dey                  | Accountant                    |
| 3. Sri Debasish Patra                   | Office Clerk                  |
| 4. Smt. Maumita sengupta                | Library Clerk                 |
| 5. Sri Bikash Das                       | Office Clerk                  |
| 6. Sri Sujay Roy                        | Office Clerk                  |
| 7. Sri Tarak Nath Kar                   | Attendant (Library)           |
| 8. Sri Romio Debnath                    | Electrician Cum Caretaker     |
| 9. Sri Rajdeo Prosad                    | Durwan                        |
| 10. Sri Dilip Ram                       | Sweeper                       |
| 11. Sri Shib Shankar Basu Roy Chowdhury | Guard                         |
| 12. Sri Aloke Routh                     | Library Peon                  |
| 13. Smt. Debasree Bhattacharjee         | Lady Attendent                |
| 14. Sri Dipankar Das                    | Lab. Attendent (Physics)      |
| 15. Sri Surajit Dasgupta                | Lab. Attendent (Chemistry)    |
| 16. Sri Amit Kr. Dey                    | Lab. Attendant (Botany)       |
| 17. Sri Abhijit Dutta                   | Lab. Attendant (Anthropology) |
| 18. Sri Biplob Bose                     | Lab. Attendent (Geography)    |
| 19. Sri Ananda Dhali                    | Lab. Attendent (Geography)    |



20. Sri Manik Chand Mandi	Lab. Attendent (Zoology)
21. Sri Subrata Paul	Lab. Attendent (Zoology)
22. Smt. Malabika Biswas	Lab. Attendent (Physics)
23. Sri Rajib Sarkar	Lab. Attendent (Chemistry)
24. Sri Tarun dey	Lab. Attendent (Computer Sc.)
25. Smt. Dipa Das	Lab. Attendant (Botany)
26. Sri Dipak Kar	Part-time Sweeper

## **AREAS OF FOCAL IMPORTANCE**

- ❑ **Internal Quality Assurance Cell (IQAC) :**  
Coordinator : Dr. Ritu Mathur (9748002001)
- ❑ **NSS Unit:**  
Programme Officer : Dr. Debashis Mallick (9874556847)
- ❑ **NCC Unit :**  
Associate NCC Officer : Dr. Tanmay Chowdhury (9243269721)
- ❑ **Internal Complianits Committee**  
Officers in Charge : Dr. Madhumita Chakraborty (Sarkar) (9830948525)  
Dr. Rina Bose (Mitra) (9903793928)
- ❑ **Greivance Cell :**  
Convenors Cell : Dr. Nilay Kumar Saha (9432219400)  
Dr. Shampa Bhattacharjya (Bagchi) (9831486115)
- ❑ **RTI CELL :**  
Public Information Officer(PIO) : Prof. Rajib Basu (9433936364)  
Assistant Public Information Officer (APIO) : Prof. Sumit Mukhopadyay (9830775198)
- ❑ **ANTI RAGGING CELL :**  
Convenors : Dr. Debashis Mallick (9874556847)  
Prof. Rishita Paul Chowdhury (9831544672)

## **INFRASTRUCTURE**

The infrastructural facilities available to facilitate the teaching-learning process are :

- Air conditioned Conference Room
- 60 Classrooms
- Central Library, with more than 27000 books
- Departmental Libraries
- Well equipped laboratories of eight departments (Physics, Chemistry, Computer Science, Anthropology, Zoology, Botany, Geography, Journalism & Mass Communication)
- Editing Room, OHP, Camera, Telescope
- LCD Projector
- Fax Machine
- Two Gymnasiums (For Boys and Girls)
- Two Common Rooms (For Boys and Girls)
- Furnished Cheap Canteen
- Water Cooler
- Spacious Vehicle Parking Shed
- Generator facility round the clock
- One 30 KVA & another 20 KVA Generator
- Mukta Mancha (open stage for cultural programmes)
- A big playground (13,320 sq. ft.)
- Women's Hostel Building
- Internet Facilities
- Well developed outdoor play ground
- Airconditioned Auditorium with 300 seating capacity
- ICT Room and Interactive Touch Screen Classroom
- Virtual Classroom

## **AFFILIATED SUBJECTS**

### **For Bachelor of Arts and Science, Commerce and Management**

The College offers the following subjects :

#### **Honours Course**

**Humanities** : Bengali, English, Education, Geography, History, Journalism and Mass Communication, Philosophy, Political Science, Sanskrit, Sociology.

**Science** : Anthropology, Botany, Chemistry, Computer Science, Economics, Geography, Mathematics, Physics, Zoology.

**Commerce** : Accountancy and Finance.

**Management** : Bachelor in Business Administration.

#### **General Course**

**Humanities** : Anthropology, Elective Bengali, Elective English, Economics, Education, Geography, History, Journalism & Mass Communication, Mathematics, Philosophy, Political Science, Sanskrit, Sociology.

**Science** : Anthropology, Botany, Chemistry, Computer Science, Geography, Mathematics, Physics, Zoology.

**Commerce** : All subjects in Commerce group.

#### **Major Course**

Advertising, Sales Promotion and Sales Management (ASPV).

## **COMBINATION OF SUBJECTS**

FOR HONOURS STUDENTS

A : B.A. Honours Category

Code	Honours	General	Fees to be paid at the time of Admission*
0001	English (Hons.) I	History, Sociology	2270/-
0003	English (Hons.) II	History, Journalism	2870/-
0005	English (Hons.) III	Sociology, Journalism	2870/-
0007	Bengali (Hons.) I	History, Sanskrit	2270/-

**\* The fee structure may be revised and the revised fee structure in that case will be uploaded in due course.**

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0009	Bengali (Hons.) II	Journalism, Sanskrit	2870/-
0010	Bengali (Hons.) III	Journalism, History	2870/-
0012	Sanskrit (Hons.) I	Education, Philosophy	2270/-
0101	Sanskrit (Hons.) II	Education, Elective Bengali	2270/-
0102	Sanskrit (Hons.) III	Philosophy, Elective Bengali	2270/-
0014	History (Hons.) I	Education, Political Science	2270/-
0015	History (Hons.) II	Education, Elective Bengali	2270/-
0017	History (Hons.) II	Political Science, Elective Bengali	2270/-
0019	Political Science, (Hons.) I	History, Sociology	2270/-
0021	Political Science, (Hons.) II	History, Journalism	2870/-
0023	Political Science, (Hons.) III	Sociology, Journalism	2870/-
0024	Philosophy (Hons.) I	Education, Sanskrit	2270/-
0026	Philosophy (Hons.) II	Education, Elective Bengali	2270/-
0027	Philosophy (Hons.) III	Elective Bengali, Sanskrit	2270/-
0029	Education (Hons.) I	History, Elective Bengali	2270/-
0105	Education (Hons.) II	History, Philosophy	2270/-
0106	Education (Hons.) III	Philosophy, Elective Bengali	2270/-
0107	Sociology (Hons.) II	Political Science, Geography	2870/-
0109	Sociology (Hons.) III	Political Science, Economics	2270/-
0040	Geography (Hons.) I	Political Science, Elective English	3500/-
0111	Geography (Hons.) II	Political Science, Sociology	3500/-
0042	Journ. & Mass Commun. (H) I	Education, Political Science	3620/-
0044	Journ. & Mass Commun. (H) III	Education, Elective Bengali	3620/-

B : B.Sc. Honours Category

Code	Honours	General	
0501	Economics (Hons.) I	Mathematics, Geography	2810/-
0502	Economics (Hons.) II	Mathematics, Political Science	2060/-
0504	Anthropology (Hons.) I	Botany, Zoology	4610/-
0522	Geography (Hons.) IV	Political Science, Economics	3710/-
0523	Geography (Hons.) V	Sociology, Economics	3710/-
0524	Physics (Hons.) II	Mathematics, Computer Science	4100/-
0525	Physics (Hons.) I	Mathematics, Chemistry	3800/-
0526	Mathematics (Hons.) I	Physics, Chemistry	2810/-
0527	Mathematics (Hons.) II	Physics, Computer Science	3110/-
0530	Computer Science (Hons.)	Mathematics, Physics	4100/-
0531	Botany (Hons.)	Zoology, Chemistry	4610/-
0532	Botany (Hons.)	Zoology, Anthropology	4610/-
0533	Zoology (Hons.)	Botany Chemistry	4610/-
0534	Zoology (Hons.)	Botany, Anthropology	4610/-
0536	Chemistry (Hons.)	Physics, Mathematics	4310/-

C : B.Com. Honours Category

Code	Honours	General	
0901	Accountancy	All subjects of Commerce group	1910/-

D : B.A./B.Sc./B.Com. (Major / ASPV)

Code	Major	Subject Combinations	
906	B.Com.	Gr.-I & Gr.-III	2900/-
907	B.A.	Journalism & Mass Communication, Pol. Sc.	3500/-
908	B.Sc.	Zoology, Botany	4250/-
909	B.Sc.	Zoology, Anthropology	3950/-
910	B.Sc.	Anthropology, Botany	3950/-

FOR GENERAL STUDENTS

E : B.A. General Category

Group - A

Code	General	
0047	History, Political Science, Education	2120/-
0048	History, Political Science, Elective Bengali	2120/-
0050	History, Political Science, Economics	2120/-
0052	History, Education, Elective Bengali	2120/-
0053	History, Education, Elective English	2120/-
0054	History, Education, Economics	2120/-
0056	Political Science, Education, Elective Bengali	2120/-
0058	Political Science, Education, Economics	2120/-

Group - B

Code	General	
0060	History, Political Science, Philosophy	2120/-
0063	History, Political Science, Sociology	2120/-
0064	History, Political Science, Sanskrit	2120/-
0065	History, Education, Philosophy	2120/-
0066	History, Education, Geography	2720/-
0067	History, Education, Sociology	2120/-
0069	History, Education, Sanskrit	2120/-
0070	Political Science, Education, Philosophy	2120/-
0072	Political Science, Education, Journalism	2720/-
0073	Political Science, Education, Sociology	2120/-
0074	Political Science, Education, Sanskrit	2120/-
0077	Philosophy, Sociology, Political Science	2120/-
0078	Philosophy, Sanskrit, Political Science	2120/-

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0079	Philosophy, Sociology, Education	2120/-
0080	Philosophy, Sanskrit, Education	2120/-
0082	Journalism, Sociology, Political Science	2720/-
0083	Journalism, Sociology, Education	2720/-
0088	Geography, Sociology, Political Science	2720/-
0089	Geography, Sociology, Education	2720/-
0091	Geography, Sanskrit, Political Science	2720/-
0092	Geography, Sanskrit, Education	2720/-
2530	Elective Bengali, Philosophy, Sanskrit	2120/-
2335	History, Anthropology, Journalism	3020/-

F : B.Sc. General Category

Group - A

Code	General	
0510	Physics, Chemistry, Mathematics	2660/-
0513	Physics, Mathematics, Computer Science	2960/-

Group - B

Code	General	
0514	Botany, Zoology, Anthropology	3560/-
0515	Botany, Zoology, Chemistry	3560/-
0552	Geography, Anthropology, Education	2960/-

G : B.Com. General Category

Code	General	General	
0905	B. Com (General)	All subjects of Commerce group	1760/-

\* Fees to be notified later on.



## **COURSE STRUCTURE**

### **STRUCTURE OF THE B.A., B.SC., B.COM., B.B.A. AND VOCATIONAL (MAJOR IN ADVERTISING, SALES PROMOTION AND SALES MANAGEMENT) DEGREE COURSE :**

For the course of studies leading to the B.A., B.Sc. and B. Com. Degree there will be a General Course and an Honours Course both of three years' duration.

**B.A. Degree Course :** A candidate taking up General Course for the B.A. Degree shall study any three subjects of the Humanities Division or any two subjects of the Humanities Division and any one of the Divisions of Science and Home Science. Each subject shall have four papers of 100 marks each, out of which three papers of 100 marks each shall be taught and examined in the Part-I Examination and the rest (4th Paper of 100 marks) shall be taught and examined in the Part - II Examination provided that **(i)** each laboratory-based subject in the Divisions of Humanities, Science and Home Science shall have two theoretical papers of 100 marks each and one practical paper of 100 marks in the Part-I level, while Music shall have one theoretical paper and two practical papers of 100 marks each and **(ii)** in the Part - II level each laboratory - based subject in the Divisions of Humanities, Science and Home Science shall have 70 marks in the theoretical portion and 30 marks in the practical portion except Music, which shall have 50 marks each in theoretical and practical portions.

A candidate taking up Honours Course for the B.A. Degree shall study **(a)** Honours in any one subject of the Humanities/Home Science Division and **(b)** any other two subjects consisting of three papers of 100 marks each in the General Course, taking at least one other from the Humanities Division. Each Honours subject shall have eight papers of 100 marks each.

Provided, however, that other things remaining the same, a candidate may take up Honours Course in the B.A. in the following subjects without taking any other subject from the Division of Science in the General Course.

**(i)** Mathematics, **(ii)** Geography, **(iii)** Anthropology, **(iv)** Psychology, **(v)** Food and Nutrition, **(vi)** Economics, **(vii)** Statistics, **(viii)** Film Studies.

Provided further that a candidate may take up General Course in the B.A. with any subjects in the Division of Home Science, other things remaining the same.

**B.SC. DEGREE COURSE :** A candidate taking up General Course for the B.Sc. Degree shall study any three subjects of the Science/Home Science Division or any two subjects of the Science Division and any one subject of the Division of Humanities and Home Science or any two subjects of the Home Science Division and one subject of the Science Division. Each subject shall have four papers of 100 marks each and out of which three papers of 100 marks each shall be taught and examined in the Part-I Examination and the rest (4th paper of 100 marks) shall be taught and examined in the Part - II Examination. Each laboratory based subject shall have two theoretical papers of 100 marks each and one practical paper of 100 marks in the Part - I level and in the Part- II level each laboratory based subject shall have 70 marks in the theoretical portion and 30 marks in the practical portion, provided that subjects in the Humanities Division shall have four papers of 100 marks each, except in Music.

A candidate taking up Honours Course for the B.Sc. Degree shall study **(a)** Honours in any one subject of the Division of Science/Home Science and **(b)** any other two subjects consisting of three papers of 100 marks each in the General Course, taking at least one other from the Science Division. Each laboratory based Honours subject shall have five theoretical papers of 100 marks each and three practical papers of 100 marks each.

**B.COM. DEGREE COURSE** : Every candidate for the B. Com General and Honours courses shall be taught and examined in the following subjects, as the case may be :

### **SUBJECTS AND PAPERS OF B. COM. EXAMINATIONS**

Part - I (to be held at the end of 1st year)

Honours Papers	:	1) Cost & Management Accounting	(CMAA)
		2) Indian Financial System & Financial Market Operation	(IFFA)
Compulsory Gen. Papers	:	1) Financial Accounting -I	(FACG-I)
		2) Principles of Business Management & Business Communication	(PMBG)
General Papers	:	1) Cost & Management Accounting	(CMAG)
		2) Money & Financial System	(MFSG)

Part– II (to be held at the end of 2nd year)

Honours Papers	:	1) Financial Accounting - II	(FACA-II)
		2) Direct & Indirect Taxation	(DITA)
Compulsory Gen. Papers	:	1) Information Technology & its Application in Business	(ITBG)
		2) Business Regulatory Framework	(BRFG)
		3) Business Mathematics & Statistics	(BMSG)
		4) Economics.	(ECOG)
General Papers	:	1) Financial Accounting -II	(FACG-II)
		2) Direct & Indirect Taxation	(ETXG)

Part– III (to be held at the end of 3rd year)

Honours Papers	:	1)	Financial Accounting - III	(FACA-III)
		2)	Auditing	(AUDA)
		3)	Financial Management	(FMNA)
		4)	Quantitative Techniques & Project work	(QTPA)
General Papers :		1)	Financial Accounting -III	(FACG-III)
		2)	Auditing	(AUDG)
		3)	Financial Management	(FMNG)

### **DEGREE OF BACHELOR OF BUSINESS ADMINISTRATION WITH HONOURS**

A candidate taking up Honours in B.B.A. must have obtained a minimum of 55% marks in the aggregate at the previous qualifying examination, and must qualify in the Common Entrance Test conducted by the University.

**Total Marks : 2000 (i.e. 1700+300)**

#### **PART- I EXAMINATION**

**6 core papers of 100 marks each**

Paper 1 English Language and Business Communication (50+50)

Paper 2 Business Economics (100)

Paper 3 Business Mathematics and Statistics (50+50)

Paper 4 Business Law & Taxation (50+50)

Paper 5 Principles of Accountancy and Auditing (50+50)

Paper 6 Computer Fundamentals and Application (50+50)

**Part II : 6 core papers of 100 marks each + one term paper (100)**

Paper 7 Principles of Management and Organizational Behaviour (50+50)

Paper 8 Human Resources Management and Business Ethics (50+50)

Paper 9 Production Management and Materials Management (50+50)

Paper 10 Marketing and International Business (50+50)

Paper 11 Operations Research, Management Information System and Modern Office Management (50+25+25)

Paper 12 Cost and Management Accounting (50+50)

Paper 13 Term Paper and Presentation (50+50)

**Part III : 4 specialization papers of 100 marks each + 1 Project in specialization are (100 marks) + Computer Application (100 marks) and Comprehensive Viva (100 marks).**

Elective groups would be : 1. Marketing Management 2. Financial Management 3. Operation Research & Systems Management 4. Human Resources Management 5. Operations Management 6. Small and Medium Business Management 7. Public Systems Management.

Specialization papers in the elective groups would be as follows :

**1. Marketing Management**

Paper 14 Sales Management (100)

Paper 15 Advertising & Sales Promotion (100)

Paper 16 International Business (100)

Paper 17 Marketing Research and Consumer Behaviour (100)

**2. Financial Management**

Paper 14 Advanced Financial Accounting and Reporting (75+25)

Paper 15 Management Accounting : Performance Measurement & Decision Making (50+50)

Paper 16 Working Capital Management and Project Management (50+50)

Paper 17 Financial Management (100)

**3. Operations Research and Systems Management**

Paper 14 Information Technology (100)

Paper 15 Management Information System (100)

Paper 16 Business Modelling & Policy Design 1

Paper 17 Business Modelling & Policy Design 2

**4. Human Resources Management**

Paper 14 Labour Legislation (100)

Paper 15 Human Resources Development (100)

Paper 16 Industrial Relations (100)

Paper 17 Employment and Wage Administration (100)

**5. Operations Management**

Paper 14 Production Planning and Control (100)

Paper 15 Maintenance Management (100)

Paper 16 Materials Management (100)

Paper 17 Quality Management (100)

**6. Small and Medium Business Management**

Paper 14 Economics of Small and Medium Business (100)

Paper 15 Entrepreneurship : Small and Medium Business (100)

Paper 16 Institutional Environment of Small and Medium Business (100)

Paper 17 Finance and Marketing (50+50)

**7. Public Systems Management**

Paper 14 Health Care Management (100)

Paper 15 Transport Management (100)

Paper 16 Public Sector Management (100)

Paper 17 Energy and Environment Management (100)

**Common Papers in each group :**

Paper 18 Project Work (100)

Paper 19 Computer Application (100)

Paper 20 Comprehensive Viva Voce (100)

*Honours Subject*

*Elective Subjects Offered (any two)*

Bachelor of Business

Administration (B.B.A.)

**DEGREE OF BACHELOR OF ARTS/SCIENCE/COMMERCE WITH MAJOR IN  
ADVERTISING, SALES PROMOTION AND SALES MANAGEMENT**

A candidate taking up Major Course for the BA./B.Sc./B.Com. Degree with Major in 'Advertising, Sales Promotion and Sales Management' must have obtained a minimum of 45% in the aggregate at the previous qualifying examination.

The course consists of eight vocational papers and eight compulsory papers.

**MAJOR PAPERS (800 MARKS) IN 1st, 2nd AND 3rd YEARS**

Paper 1	Marketing Communication	100
Paper 2	Advertising - I	100
Paper 3	Advertising - II	100
Paper 4	Personal Selling and Salesmanship	100
Paper 5	Management of the Sales Force	100

Paper 6	Sales Promotion & Public Relation (50+50)	100
Paper 7	Project Report & Report on On - The - Job-Training	100
Paper 8	Entrepreneurship Development	100

Each part (Part IA, Part IB and Part II) is of one year's duration

**PASS PAPERS (750 MARKS) IN 1<sup>st</sup>, 2<sup>nd</sup> AND 3<sup>rd</sup> YEARS**

<b>Stream</b>	<b>Subject Combination</b>
B.Com.	Gr.-I, Gr.-II
B.A.	Journalism & Mass Communication, Political Science
B.Sc.	Zoology, Botany, Anthropology (Any two)

**ADMISSION RULES**

**UNIVERSITY REGULATIONS FOR ADMISSION TO THE THREE-YEAR B.A./B.SC./B.COM. (HONOURS, GENERAL AND MAJOR) COURSES OF STUDIES**

**ADMISSION QUALIFICATIONS**

1. A candidate may be admitted to the first year of three year B.A. / B.Sc. / B.Com. (Honours / General / Major) Courses of Studies on passing H.S. (10+2) Examination in General or Vocational Stream conducted by West Bengal Council of Higher Secondary Education or an equivalent examination conducted by other State Board / Council, or Rabindra Mukta Vidyalaya or National Open School recognized by the Distant Learning Council subject to the fulfillment of the conditions mentioned below :

**In case of other Board / Council, a candidate shall have to pass in five recognized subjects of full marks not being less than 100 each of which one shall be English. A candidate passing in four subjects shall not be eligible to such admission to the Course.**

**"Marks obtained in top four subjects shall be considered to ascertain the aggregate marks of a candidate passing the examination under grade system.**

**Also for candidates passing the H.S. (10+2) Examination from West Bengal Council of Higher Secondary Education under Old System, marks obtained in top five subjects shall be considered to determine their aggregate marks."**

2. No Candidate shall be allowed for admission after a lapse of more than 3 years from the year of passing the previous qualifying examination or discontinuation of recognized regular courses of study after passing the previous qualifying Examination.

**Explanation : The year of admission will not be taken into account while calculating 3 years from the year of passing the previous qualifying examination.**

Marks obtained in Environmental Education as a compulsory subject at the H.S. (10+2) Examination conducted by the West Bengal Council of H.S. Education or its equivalent shall not be taken into account for calculating the aggregate marks in top four subjects for the purpose of admission at the degree course of studies under this University. However, the subject "Environmental Science" studied as an elective subject of 100 marks may be taken into account for calculating the aggregate marks.

Students of the (10+2) level passing out from the All India Boards/Councils (i.e. C.B.S.E., I.S.C. and National Institute of Open Schooling) need not require to submit the Migration Certificate for getting registration under this University.

3. A Candidate taking up Honours Course in a subject must have obtained :

**i) A minimum of 50% marks in the aggregate and 45% marks in the subject or related subject at the previous qualifying examination.**

**Or,**

**ii) 55% marks in the subject or related subject at the previous qualifying examination.**

**Or,**

**iii) 50% marks in aggregate when the candidate has not studied the subject in his/her previous qualifying examination provided all other clauses are satisfied.**

However, Candidates belonging to the **Schedule Caste or Schedule Tribe** community taking up Honours Course of Study must have obtained a minimum of 40% marks in the aggregate or 40% marks in the subject or related subjects at the previous qualifying examinations, as the case may be.

4. **For B.A. & B.Sc. (Hons., Gen & Major) Courses :**

**For the B.A. & B.Sc. (Honours, General and Major) Courses of studies a candidate is required to choose his/her Honours and two/three elective subjects, as the case may be from among Group I to VIII by taking not more than one subject from any of the groups mentioned hereunder :**

**Groups :**

- |               |   |   |
|---------------|---|---|
| Groups - i    | : | Physics, Zoology, Education                             |
| Groups - ii   | : | History, Mathematics.                                   |
| Groups - iii  | : | Chemistry, Sociology, Sanskrit, Bio-Chemistry.          |
| Groups - iv   | : | Botany, Economics.                                      |
| Groups - v    | : | Political Science.                                      |
| Groups - vi   | : | Geography, Philosophy, Journalism & Mass Communication. |
| Groups - vii  | : | English.  |
| Groups - viii | : | Anthropology, Computer Science, Bengali.                |



5. A candidate shall be allowed to take up the subject (s) under heading '(A)' if he/she had passed the subject(s) under heading '(B)' at the previous qualifying examination.

Sl. No.	A	Sl. No.	B
1.	Mathematics	1.	Mathematics/Business Mathematics of I.S.C.
2.	Physics	2.	Physics and Mathematics
3.	Chemistry	3.	Chemistry
4.	Zoology	4.	Zoology / Biology / Bio-Technology
5.	Botany	5.	Botany / Biology / Bio-Technology
6.	Computer Science	6.	Computer Application / Computer Science / Physics and Mathematics
7.	Commerce	7.	Accountancy / Business Economics including Business Mathematics / Business Organization / Mathematics / Economics / Statistics / Commerce / Accounts / Book Keeping / Business Studies / Financial Accounting / Office Practice and Secretarial / Elements of Cost Accountancy and Auditing / Book Keeping / Business Mathematics

6. Some special conditions for admission to Honours Courses in Accounting and Finance, Economics, Mathematics, Education, Philosophy, Anthropology, Sociology, Botany and Zoology.

i) **For admission to the B.Com. Honours courses in 'Accounting and Finance', 'Marketing', the word "subject" or "related subject" shall mean the following:** Accountancy, Business Economics including Business Mathematics, Business organisation. Mathematics, Business Mathematics, Economics, Statistics, Business Studies, Office Practice and Secretarial Practice, Financial Accounting, Elements of Cost Accountancy and Auditing, Book Keeping, Commerce, Cost Accountancy and Principles of Management.

ii) **Economics** : A candidate shall be allowed to take up Honours in Economics if he/she has passed in Mathematics at the H.S. Examination (10+2) conducted by West Bengal Council of H.S. Education or equivalent examination in Mathematics / Business Mathematics of I.S.C.

Students who passed Business Economics including Business Math in H.S. (10+2) level from W. B. Council of H.S. Education are not eligible for admission in the Honours Course in Economics.

iii) **Mathematics** : A candidate shall be allowed to take up Honours in Mathematics if he/she has passed in Mathematics at the previous qualifying examination. **A candidate who has passed Business Mathematics is not eligible for admission to Mathematics Honours Course.**

iv) **Education** : The subject Psychology / Philosophy / Mathematics / Sociology / Economics / Political Science / History be treated as related subject.

v) **Philosophy** : The subject Psychology be treated as related subject.

- vi) **Anthropology** : The subject Biology be treated as related subject. **A candidate shall not be allowed to take up Anthropology along with Sociology. Biology must be in plus two level.**
- vii) **Sociology** : The subject Psychology / Political Science, Education, History, Philosophy, Mathematics, Economics be treated as related subject.
- viii) **Botany** : The subject Biology / Biotechnology be treated as related subject.
- ix) **Zoology** : The subject Biology / Biotechnology be treated as related subject.

**7. Divisions of Honours and General subjects B.A. / B.Sc. :**

**i) Humanities :**

History, English, Bengali, Political Science, Sanskrit, Philosophy, Sociology, Education, Journalism & Mass Communication,

**ii) Science :**

Physics, Zoology, Chemistry, Botany, Mathematics, Anthropology, Geography, Economics, Computer Science

**8. For B.A. (Hons.) Courses :**

**A candidate taking up Honours in B.A. Degree Course shall study —**

- i) **Honours in any one subject of the Humanities Division and any other two subjects in the General courses taking at least one from the Humanities division.**
- ii) **However, that other things remaining the same, a candidate may take up Honours course in the B. A. in the following subjects without taking any other subject from the Division of Science / Home Science in the General Course.**  
**(a) Mathematics, (b) Geography, (c) Anthropology, (d) Psychology, (e) Economics**

**9. A candidate taking up General course of study for the B.A. Degree shall study.**

- i) **Any three subjects from the Humanities Division.**

**Or,**

- ii) **Any two subjects from the Humanities Division and any one from the Science Division/ Home Science Division.**
- iii) **Environmental studies.**

**10. A Candidate taking up Honours Courses for B.Sc. Degree shall study –**

**Honours in any one subject from the Division of Science / Home Science Division and any other two subjects in General Courses taking at least one from the Science / Home Science Division.**

**11. A Candidate taking up General course for the B.Sc. Degree shall study –**

- i) **any three subjects from the Science Division / Home Science Division.**

**Or,**

ii) Any two subjects from the Science Division and any one subject from the Humanities Division.

Or,

iii) Any two subjects from the Home Science Division and one subject from the Humanities Division.

**FOR AWARDING B.SC. DEGREE, SUBJECTS UNDER THE HOME SCIENCE DIVISION SHALL BE TREATED AS THE SUBJECT SCIENCE DIVISION.**

12. Candidates taking up Honours Course in their first year of study may be allowed to switch over to General Course by the Principal of respective colleges by the end of the year of admission.
13. Colleges will not hold any elimination / qualifying test in the midway for students admitted to the Honours Courses of Studies at the degree level. However, College can hold test and examinations according to the precedence in vogue.

**The Structure of the B.A., B.Sc. and B.Com. (Major) Degree Courses**

14. A candidate who secures a minimum of 45% marks in the aggregate at the H.S. (10+2) or in an equivalent examination shall be eligible for admission to B.A. / B.Sc. / B.Com (Major) Degree Course of Studies provided he/she has passed the said examination with 5 recognized subjects of which at least one is a English carrying not less than 100 as full marks.
15. However, Candidates belonging to the Schedule Caste or Schedule Tribe community taking up Major Course of Study must have obtained a minimum of 40% marks in the aggregate or 40% making in the subjects or related subjects at the previous qualifying examinations, the case may be.
16. A candidate taking up Major course of study for the B.A. Degree shall study.
  - i) One Major Subject of Humanities Division.
  - ii) Two Non-Major (Elective) subjects from the Humanities Division

Or,

One Non-Major (Elective) subject from the Humanities Division and

One Non-Major (Elective) subject from the Science Division / Professional Studies/Home Science Division

17. A candidate taking up Major course of study for the B.Sc. Degree shall study.
  - i) One Major Subject from the Science Division
  - ii) Two Non-Major (Elective) subjects from the Science Division.

Or,

One Non-Major (Elective) subject from the Science Division and

One Non-Major (Elective) subject from the Humanities Division / Professional Studies/ Home Science Division

18. A candidate taking up Major in B.Com. Degree Course shall study —

- i) One Major Subject from the Commerce Division.
- ii) All subjects of B.Com. General Course excepting those in Group II.

19. Divisions of Major subjects

- i) Humanities / Commerce / Science

20. Students of B.A. / B.Sc. / B.Com. (Major) Degree Course of studies shall have to take up subject combination as indicated hereunder and in conformity with the under mentioned Regulation and with the relevant Regulation in force relating to Grouping of subjects for B.A. / B.Sc. / B.Com/ (Honours and General) Courses of Studies.

<b>Sl. No.</b>	<b>Major Subject</b>	<b>Non-Major Subject (Elective)</b>	<b>Subject(s) Studies at H.S. (10+2) level</b>
1.	Advertising, Sales Promotion and Sales Management	All Subjects of B.Com. General courses excepting those of Group-II or, two subjects of B.A. General courses or Two Subjects of B.Sc. General courses.	Any subject

**Admission to Three-Year Bachelor of Business Administration (B.B.A.) Honours Course of Studies**

1. The course of studies leading to B.B.A. (Hons.) will be conducted in a college affiliated to West Bengal State University (Barasat, North 24 Parganas).
2. B.B.A. (Hons) Course shall be a 3-year course extending over three academic terms, each term covering one academic year and the examination shall be held in 3 parts, namely, B.B.A. (Hons) Part-I, Part-II, Part-III.
3. The minimum qualification for admission to the 1st year of the B.B.A. (Hons) course shall be a pass in Higher Secondary (General/Vocational) from West Bengal Council of Secondary Education or any other equivalent qualification recognized by the University with at least 55% marks for General Candidates (50% for S.C./S.T. Candidates). There shall be no common Admission Test, instead College(s) shall hold group discussions followed by interview for such admission. There shall be option to the Colleges for holding Written Admission Test. B.B.A. Expert Committee of the University shall supervise the admission process in different Colleges and list (s) of experts for holding such interviews and group discussions shall be prepared by the Expert Committee in consultation with the respective College(s).
4. The medium of instruction for the B.B.A. (Hons) course shall be English and candidates will have to answer the examination papers in English only.

## **DOCUMENTS REQUIRED FOR ADMISSION**

Each selected candidate must produce the following documents at the time of admission :

1. The original /Attested Photocopies of the mark-sheet of the last qualifying examination.
2. Original /Attested Photocopies of the document showing date of birth.
3. Two copies of stamp size recent passport size photographs.
4. The caste/tribe certificate in original attested photocopies (only for S.C./S.T./OBC candidate).
5. No objection certificate from the respective Boards for the students coming from other states.

**All Admission are provisional under the rules and regulations of the West Bengal State University (Barasat, North 24 Pgs.)**

**Authorities competent to issue SC / ST certificate for the purpose of admission of SC and ST students in Houns. / General degree course as per BCWD, Government of West Bengal order no. 837-TW/EC.**

- A) District Magistrate, Collector, Addl. District Magistrate, Deputy Collector, Sub-Divisional Officer, Sub-Divisional Magistrate, Chief Metropolitan Magistrate, Calcutta, Addl. Chief Metropolitan Magistrate, Calcutta, Metropolitan Magistrate, Calcutta and Collector of Stamp Revenue and Deputy Collector of Land Revenue, Calcutta within there respective Jurisdictions in case of candidates claiming to be Scheduled caste and scheduled Tribe and ordinarily residing within such jurisdiction;
- B) Director, Scheduled Caste & Tribes Welfare, West Benal and Deputy Director, Scheduled Castes & Tribes Welfare, West Bengal in case of candidates claiming to be Scheduled Caste or scheduled Tribes residing in any part of West Bengal;
- C) A Member of Parliament, A Member of State Legislature, A Member of Zilla Parishad, A Councillor, Municipal Corporation, A Commissioner of Municipality and Any Group 'A' Officer of the State Government, Mayors of Corporation.

**Availability of seats for Admission in 1st year  
B.A. / B.Sc. / B. Com. (Hons., Major & Gen.) Stream.**

Stream	Subject	Total (N1)	UR	SC (22% of N1)	ST (6% of N1)	OBC-A	OBC-B
B. A. (Hons.)	BNGA	90	56	20	5	6	3
	ENGA	30	17	7	2	3	1
	EDCA	55	34	12	3	4	2
	HISA	40	23	9	2	4	2
	JORA	36	23	8	2	2	1
	PLSA	40	23	9	2	4	2
	PHIA	40	25	9	2	3	1
	SANA	40	23	9	2	4	2
SOCA	30	18	7	2	2	1	
B. Sc. (Hons.)	BOTA	28	17	6	2	2	1
	GEOA	50	30	11	3	4	2
	ANTA	35	19	8	2	4	2
	CMSA	25	14	6	2	2	1
	ECOA	20	12	4	1	2	1
	PHSA	22	14	5	1	1	1
	MTMA	28	17	6	2	2	1
	ZOOA	22	14	5	1	1	1
	CEMA	25	14	6	2	2	1
B.Com. (Hons.)	B.Com. (Hons.)	50	27	11	3	5	4
Major	ASPV	25	13	6	2	2	2
B.A (Gen)		700	385	154	42	79	40
B.Sc (Gen)		130	80	29	8	9	4
B.Com. (Gen.)		100	39	22	6	22	11
	<b>TOTAL</b>	<b>1661</b>	<b>937</b>	<b>369</b>	<b>99</b>	<b>169</b>	<b>87</b>

\* PH : 3% Reservation for each category

## **RULES OF THE COLLEGE**

### ● GENERAL NORMS :

Students are admitted to the college for the three-year Degree Course in Humanities (Honours and General), Science (Honours and General), and Commerce (Honours and General) as well as for B.B.A. Honours, and Vocational Courses. Candidates passing the Higher Secondary Examination conducted by the West Bengal Council of Higher Secondary Education, or an equivalent examination conducted by any other Board/Council in India or abroad and recognised as such by the W.B.S.U., are eligible to apply, subject to the fulfilment of the conditions as may be laid down by the college authorities and the University from time to time.

Candidates seeking admission are to apply in prescribed form obtainable from the college website : [www.mdmbirati.org](http://www.mdmbirati.org). The date and time for issue of Admission forms are announced through the College Notice Board within a few days after the publication of the results of the Higher Secondary Examination conducted by the West Bengal Council of Higher Secondary Education.

Students coming from Boards/Councils other than the West Bengal Council of Higher Secondary Education are required to produce Migration Certificate within one month of their admission. Students from Bangladesh or any other foreign country are to produce 'No Objection' Certificate from the competent authority at the time of admission.

**Admission is provisional and strictly on the basis of merit. The names of the candidates selected for admission are put up on the College Notice Board. Students are advised to go through university regulation and follow them strictly and the college will no longer be responsible for any kind of error committed by the student at the time of admission or during the course of study violating university norms.**



## **CODE OF CONDUCT**

Students are required to follow strictly the rules and regulations of the college.

- **Students must pay due regards to all employees of the college.**
- **Loitering in corridors is strictly prohibited.**
- **Students should extend their co-operation to keep the college clean.**
- **Students must maintain silence in the classrooms, corridors and examination halls.**
- **Total silence should be observed in the library.**
- **Writing, painting and sticking posters on the college walls are strictly prohibited. Only poster boards are to be used for that purpose.**
- **Boys are not permitted to enter into the girls' common room.**
- **In case of class attendance, University rules shall be strictly followed.**
- **The students are to approach Grievance Redressal Cell of the College office in case of any difficulty faced by them.**
- **Breach of College discipline in the classrooms / corridors / examination hall by any student will invite strong disciplinary action.**
- **Talking or whispering in the class room is strictly forbidden when the lecture is being delivered.**
- **Late coming to the class is forbidden beyond the usual 2 to 3 minutes' gap between two periods.**
- **During the leisure period, students must not loiter on the corridor but shall go to their common room or library and utilise their leisure profitably.**
- **Use of mobile phone inside classrooms is not allowed.**
- **Parking cycle in the courtyard is strictly prohibited.**

## **EXAMINATION PATTERN**

### **A. PATTERN OF EXAMINATION**

EXAMINATION PATTERN AND MARKS DISTRIBUTION UNDER 1+1+1 EXAMINATION SYSTEM (WITH TWO HONOURS PAPERS IN PART - I)  
FOR B.A./B.SC./B.COM. (HONS. & MAJOR) COURSES OF STUDIES EFFECTIVE FROM THE ACADEMIC SESSION 2012-

13

#### **B.A. / B.SC. (HONS. & MAJOR)**

<i>Part - I Examination (at the end of 1st year)</i>	<i>Part - II Examination (at the end of 2nd year)</i>	<i>Part - III Examination (at the end of 3rd year)</i>
a) 2 Hons./Major Papers of 100 marks each = 200 Marks	a) 2 Hons./Major Papers of 100 marks each = 200 Marks	4 Hons. / Major Papers of 100 Marks each = 400 M
b) Elective subjects (one paper of 100 marks) each of two elective subjects)	b) Elective subjects (Two papers of 100 marks) each of two elective subjects)	= 400 Marks

<b>TOTAL 400 MARKS</b>	<b>TOTAL 600 MARKS</b>	<b>TOTAL 400 M</b>
<b>B.A. / B.SC. (GENERAL)</b>		
<i>Part - I Examination (at the end of 1st year)</i>	<i>Part - II Examination (at the end of 2nd year)</i>	<i>Part - III Examination (at the end of 3rd year)</i>
a) Elective subjects : Three with one paper of 100 marks each (3×100) = 300 Marks	Elective subjects : Three with two papers of 100 marks each (3×2×100) = 600 Marks	Elective subjects : Three with one paper of 100 marks each (3 x 100) = 300 M
<b>TOTAL 300 MARKS</b>	<b>TOTAL 600 MARKS</b>	<b>TOTAL 300 M</b>

MARKS DISTRIBUTION UNDER 1+1+1 EXAMINATION SYSTEM (WITH TWO HONOURS PAPERS IN PART - I)  
FOR B.A./B.SC./B.COM. (HONS. & MAJOR) COURSES OF STUDIES EFFECTIVE

FROM THE ACADEMIC SESSION 2012-13

<b>B. COM. (HONS. &amp; MAJOR)</b>		<b>Part - III Examination</b>	<b>Part - II Examination</b>	<b>Part - I Examination</b>
		<b>(at the end of 3rd year)</b>	<b>(at the end of 2nd year)</b>	<b>(at the end of 1st year)</b>
a)	2 Hons./Major Papers of 100 marks each	4 Hons./Major Papers of 100 marks each	a) 2 Hons./Major Papers of 100 marks each	a) 2 Hons./Major Papers of 100 marks each
		= 400 M	= 200 Marks	= 200 Marks
b)	<b>Compulsory Group</b>		<b>Compulsory Group</b>	
	i) Commerce Group - I (One paper of 100 marks)		i) Commerce Group - I (Two papers of 100 marks each)	i) Commerce Group - I (One paper of 100 marks)
	= 100 Marks		= 200 Marks	= 100 Marks
	ii) Commerce Group - II (One paper of 100 marks)		ii) Commerce Group - II (Two papers of 100 marks each)	ii) Commerce Group - II (One paper of 100 marks)
	= 100 Marks		= 200 Marks	= 100 Marks
	Commerce Group III for Major Course		Commerce Group III for Major Course	Commerce Group III for Major Course
<b>TOTAL</b>		<b>TOTAL</b>	<b>TOTAL</b>	<b>TOTAL</b>
<b>400 MARKS</b>		<b>600 MARKS</b>	<b>600 MARKS</b>	<b>400 M</b>

## **B. GUIDELINES OF WEST BENGAL STATE UNIVERSITY (CSR/09/02)**

*Examination Regulations for B.A./B.Sc./B.Com. (Honours, General and Major) Courses of Studies under 1+1+1 Examination System introduced from the Academic Session 2008-09.*

1. Examination under the New Three year B.A./B.Sc./B.Com. Honours/General/Major Degree course will be conducted in three parts : Part-I, Part-II and Part-III : Part-I Examination to be held ordinarily in June at the end of first year of study, Part-II Examination to be held ordinarily in May at the end of second year of study and Part - III Examination to be held ordinarily in May at the end of third year of study.
2. Collegiate Students : A candidate shall be deemed to have prosecuted a regular course of study for each part of the said B.A./B.Sc./B.Com. Honours/General/Major Degree course in a affiliated college/institution when he/she has attended **at least 75%** of the lectures delivered and practical classes held there in each of the subjects / groups of subjects concerned.  
Non-Collegiate Students : A candidate attending less than 75% but not below 60% of the lectures delivered and practical classes held in one or more groups of subjects shall declared "Non - Collegiate" and may be allowed to appear at the concerned examination on payment of requisite Non-Collegiate fee.  
Discollegiate Students : A candidate attending less than 60% lectures delivered and practical classes held in one or more subject(s)/group(s) of subjects shall be declared "Discollegiate" and shall be debarred from appearing at the examination.  
Attendance in subject / group of subjects shall be counted from the date of commencement of classes.
3. Classes for B.A./B.Sc./B.Com Part - I Honours, General & Major courses of studies shall commence ordinarily within thirty days from the date of publication of results of the H.S. examination of that year conducted by the West Bengal Council for Higher Secondary Education or date of commencement announced by the University in Academic Calendar.  
Classes in subjects/papers for Part-II Examination shall commence in the first year of the course and run concurrently with the Classes in subjects/papers for Part - I Examination.  
Part - III classes shall commence ordinarily within 7 days from the date of completion of
  - i) Theoretical papers of Part - I & Part - II Examination of the year for General and Honours courses without any practical paper.
  - ii) Practical papers of Part - II examination of the year or Honours courses with practical papers.
4. 1. An affiliated college/institution shall submit application forms duly filled in by the candidates intending to appear at the said examination/s within the last date fixed by the University to the Controller of Examinations.
  1. The candidates would have to fill up in all respects and particularly in regard to :
  2. Registration ID Number / Registration Certificate No
  3. Year of first appearance in the examination of the part concerned

4. the subjects in which he/she intends to appear in the examination
5. requisite attendance record in theoretical and practical classes in each of the subjects in which he/she intends to appear
6. The college shall conduct a mid-term based on the syllabus covered for the **Part-I examinees** only on the extent of syllabus covered up to the time.
  1. This will normally be in the month of November-December of the academic session as announced in the University calendar.
  2. The marks obtained in these tests for theoretical papers will comprise of 20% of the total marks in the subject concerned and will be added to the end of the year examination which will carry 80% of the total marks in the paper.
  3. The college authorities must submit these marks in a sealed envelope and in CD (if possible) to the Controller of Examination for purpose of tabulation of the final result.
  4. In Part-II and Part-III Examinations the practical examination in General papers will be evaluated on a continuous basis and would carry 80% of the marks allotted for the paper.
1. The rest 20% of the marks will be given to the students on the basis of viva-voce examination conducted during the end of the year examination as notified to the colleges by the Controller of Examination.
2. The two marks added together will comprise the total marks obtained by the student in such general practical examination.
3. In Honours practical examination marks allotted would be based on examination conducted at the end of the year based on a time table announced by the Controller of Examination with the college duly informed.
1. A candidate appearing at the Part-I / Part-II/ Part-III Examination of the B.A./B.Sc./B.Com./BBA (Honours / General / Major)) courses shall submit with his/her application form such fees as may be prescribed from time to time by the University.

A candidate who fails to pass/qualify or to present himself/ at an examination or does not fulfill the requirements shall not be entitled to claim refund of fees.

A candidate who applies for admission to subsequent examination (s) shall be required to pay on each occasion such fees as prescribed form time to time.
- 5) A candidate who has prosecuted a regular course of study for the first year of the three-year course shall have to appear at the Part-I Examination within two years from the year of admission to the Course failing which he/she shall have to prosecute a fresh course of study from the first year provided however, that such candidate shall not be entitled to seek such readmission to the first year class beyond six years of his/her passing the previous qualifying examination.
- 6) A candidate who has prosecuted a regular course of study for the second year of the three-year course shall have to appear and qualify in Part-I and II Examinations withing a span of five years including the year of first appearance in Part-I Examination failing which he/she shall hve to prosecute a fresh coure of study from the first year subject to the provision of clause 5 of these Regulations.

7.a) Criteria for General course students to continue in the second year class :

A candidate shall have to secure pass/qualifying marks as defined subsequently hereunder in at least two subjects/group(s) of subjects including at least one elective subject group of subjects (i.e. subject other than Environmental Studies and Language (Group) at the Part-I Examination in order to be eligible to continue in the second year class and to appear at Part-II Examination along with the Part-I Examination in the failed subjects, if any, in subsequent years, otherwise he/she shall be required to withdraw from the second year class and appear at subsequent Part-I Examination as a whole only and not along with Part-II Examination subject to clauses 5 and 6.

b) Criteria for Honours course students to continue in the second year class :

A candidate shall have to secure qualifying marks in the Honours subject as defined subsequently hereunder and shall have to secure pass/qualifying marks in at least two other subjects / groups of subjects including at least one elective subject/group of subjects (i.e. subjects other than Environmental Studies and Language Group) at the Part-I Examination in order to be eligible to continue in the second year Honours Class and to appear at the Part-II Examination along with the Part-I Examination in the failed subjects, if any, in subsequent years otherwise he/she shall have the following options subject to clauses 5 and 6 :

Status	Option (s)
Fulfilling the criteria in respect of other subejcts and securing at least 25% marks separately in theoretical and practical portions whereeve applicable but less than 35% marks in the Honours subject (separately in theoretical & practical portion whenever applicable) QH	Eligible to continue in the 2nd year classes in General course to appear at the Part-II Examination with the Honours subject/group of subjects converted to the corresponding General subject/group of subjects along with the Part-I Examination in failed subjects, if any OR Withdraw the from the 2nd year classes and appear at the Part-I Examination in the Honours papers and other failed subjects, if any
Fulfilling the criteria in respect of other subjects and securing less han 25% in the Honours subject (QGX1)	Eligible to continue in the 2nd year classes in General course and appear at the Part-II Examination along with Part-I in the General subject corresponding to his/her Honours subject and other failed subject, if any OR, Withdraw from the 2nd year classes and appear at the Part-I Examination in the Honours papers and other failed subjects, if any
Not fulfilling the criteria in respect of other subjects and also securing less than 25% marks in the Honours subject (X)	Withdraw from the 2nd year classes and appear at the Part-I Examination as a whole

Status	Option (s)
Not fulfilling the criteria in respect of other subjects but securing at least 25% (25% separately in theoretical and practical portion) in the Honours subject (QGX1)	Eligible to continue in the 2nd year classes in General course and appear at the Part-II Examination with the Honours subject converted to the corresponding General subject along with the Part-I Examination in failed subjects, if any, provided he/she has secured pass/qualifying marks in at least any one of the other subjects/ group of subjects at the Part-I Examination OR Withdraw from the 2nd year classes and appear at the Part-I Examination as a whole

c) Criteria for Major course students to continue in the second year classes :

A candidate shall have to secure qualifying marks in the Major subject as defined subsequently hereunder and shall have to secure pass/qualifying marks in at least two other subjects / group(s) of subjects including at least one elective subject / group of subjects (i.e. subjects other than Environmental Studies and Language Group) at the Part-I Examination in order to be eligible to continue in the second year Major Class and to appear in the Part-II Examination along with the Part-I Examination in the failed subjects, if any, in subsequent years otherwise he/she shall have the options subject to clauses 5 and 6.

d) A candidate allowed to continue in the second year shall have the option to clear his/her failed subjects/groups of subjects of Part-I and Part-II Examinations in one or more chances within the stipulated period with passed / qualified subjects / groups of subjects remaining in credit.

8.a) A candidate qualifying in Part-I and Part-II Examinations shall be eligible to continue in the third year classes and on completion of the regular course of study for the third year, appear at the Part-III Examination provided however, that such a candidate shall have to appear at the Part-III Examination for the first time within two years and of his/her qualifying Part-I and Part-II Examinations and clear the Part-III Examination within three years from the year of qualifying Part-I and Part-II Examinations failing which he/she shall have to leave the course and prosecute a fresh course of study from the first year if otherwise eligible.

b) A candidate shall have to secure qualifying / pass marks in all the subjects of Part-I and Part-II Examinations separately and also Part-I and Part-II taken together as defined subsequently hereunder.

c) Criteria for Honours candidates to continue in the third year classes :

Candidate shall have to secure qualifying marks in the Honours subject in Part-I and Part-II Examinations separately and shall have to secure qualifying / pass marks in all other subjects of Part-I and Part-II Examinations separately as well as Part-I and Part-II taken together in order to be eligible to continue in the third year classes and appear at the Part-III Examinations.



However, candidates failing to fulfil the above conditions shall have the following options :

Status	Option (s)
Qualifying in all the other subjects of Part-I and Part-II Examinations except Honours subject in Part-II Examination and securing at least 25% marks in Honours subject (25% separately in theoretical and practical portions wherever applicable) in the Part-II Examination but not less than 30% in the Honours subject Part-I and Part-II taken together	Eligible to continue in the 3rd year classes in General course and appear at the Part-II Examination with the Honours subject being converted to the corresponding General subject OR Withdraw from the 3rd year classes and appear at the Honours papers of Part-II Examination
Qualifying in all or some of the other subjects of Part-I and Part-II Examinations except Honours subject in Part-II Examination and securing less than 30% in the Honours subject Part-I and Part-II taken together	Withdraw from the 3rd year classes and appear at the Honours papers of Part-II Examination and other failed subjects of Part-I and Part-II Examinations, if any

- d) An Honours candidate, eligible to continue in the third year classes may appear in all the Honours papers of Part-I and Part-II Examinations in the immediately following year provided he/she withdraws himself/herself from the third year classes and does not appear at the Part-II Examination in the same year. However, such appearance shall have to be made within the stipulated period and in such cases of reappearance better status of result will be credited. However, in case the result of a candidate remains unaltered, the higher aggregate marks will be credited.
9. The following are the minimum pass / qualifying marks to be secured by a candidate in order to qualify in Part-I / Part-II Examination in the different subjects(s) group(s) of subject :
- a) For Language group, pass marks shall be 30% in aggregate in the group and a minimum 20% qualifying marks separately in both compulsory English and Major Indian Language (MIL) (either of Bengali, Hindi, Urdu and Nepali) or Alternative English.
- b) For Environmental Studies, pass marks shall be 30% provided that marks secured in Environmental Studies shall not be taken into account for the purpose of calculation of the aggregate marks. If any examinee is not able to score 30%, (s) he has to appear next year to score the pass marks.
- c) For a General / Major subject / group of subjects, qualifying marks shall be 25% of full marks separately in theoretical and practical portions wherever applicable.
- d) For an Honours subject, qualifying marks shall be 35% of full marks with 35% marks separately in theoretical and practical portions wherever applicable.

**Note :For a General/Major subject, a candidate has to secure 30% marks of the full marks of Part-I and Part-II taken together in order to be eligible to continue in the third year classes.**

- 10.a) For an Honours candidate converted to the General Course at the Part-II or Part-III Examination, marks secured in the Honours subject/group of subjects shall be treated as marks of the corresponding elective subjects/group of subjects in General Course.

- b) A candidate of General Course who fails to obtain/secure qualifying marks in one subject only in Part III Examinations may appear in that subject in the following examination(s) within the stipulated period as mentioned in clause 8a.
- c) An Honours candidate appearing at the Part-III Examination securing at least 30% marks but less than 40% marks in the Honours subject/group of subjects in Part-I, Part-II and Part-III Examinations taken together shall be declared to have passed in General course provided he/she has secured at least 25% marks (25% separately in theoretical and practical portions) in the Part-III Examination. Such a candidate may also appear at the Honours Part-III Examination within the stipulated period but he/she shall not be declared to have passed in the General course once again.
- d) B.Com. Honours candidates intending to appear at the B.Com. Part-III Examination in General Course Examination shall have to appear in General group of the B.Com. Part-III General course.
- 11) An Honours candidate successful at the Part-III Examination shall be awarded Honours Degree with first class if his/her aggregate marks in Honours subjects or group of subjects in the Part-I, Part-II and Part-III Examinations taken together are 60% or above and a second class if his/her aggregate are 40% or above but less than 60%.
- 12) A candidate of General and Major course successful at the Part-III Examination will be awarded First Division if his/her aggregate marks in the Part-I, Part-II and Part-III Examinations taken together are 60% or above, Second Division in his/her aggregate marks are 45% or above but less than 60%.

A candidate securing an aggregate marks of 30% or above but less than 45% shall be declared to have passed without Division while a candidate securing less than 30% marks in aggregate will be declared to have failed.

For Major courses, marks in Major subject only shall be considered for awarding of division.

- 13) An Honours candidate unsuccessful at the Part-I/II/III Examination(s) shall have the option to switch over to General course and get admission in the first/second/third year classes. Such a candidate shall have to appear at the Part-I/II/III Examination(s) within stipulated period on completion of the course as mentioned in the clauses 5,6, and 8a.
- 14) A candidate will be awarded one mark to make up the deficiency if for the said one mark deficiency:
  - i) He/she fails to obtain pass/qualifying marks in one or more subject(s)/group(s) of subjects/theoretical and practical portions of subjects.
  - ii) He/she fails to qualify at any examination.
  - iii) He/she misses 1st/2nd class/division provided, however, that this deficiency award of one mark shall be shown in the Tabulation Roll in the appropriate column of the subject(s) or group(s) of subjects and the total score of the candidate and also in his/her marksheet.
- 15) After application of deficiency award of one mark if a candidate fails to secure pass/qualifying marks only in one subject/group of subjects of Major/General course by not more than 2% of the full marks in the subject/group of subjects (not more than 2% in the theoretical and/or not more than 2% in practical portion in a subject having practical) but secures pass/qualifying marks in all other subject(s) he/she may be awarded the deficit marks in that subject/group of subjects as

Provided that such 2% deficiency award shall be added to the total marks secured in the subject/group of subjects (in either the theoretical or the practical portion in case of a subject having practical) and to be recorded in the Tabulation Roll as well as shown in the marksheet.

Provided further that this grace award shall not be applicable to Honours subject to enable a candidate to pass or qualify with Honours.

- 16) A candidate appearing at the Part-III (Honours/Major/General) Examination may apply to the Controller of Examinations through the Principal of his/her college/institution concerned for cancellation of the examination within 15 days from completion of theoretical examination provided, however, that such option for cancellation can be exercised once only and cannot be revoked. Such a candidate shall not be entitled to appear at an examination beyond the stipulated period on the ground of losing a year.
- 17) The duration of examination for an Honours/Major theoretical paper of full marks above 50 and upto 100 shall be four hours; for a General theoretical paper of full marks above 50 and upto 100 the said duration shall be three hours; for a Honours/General/Major theoretical paper of full marks upto 50 the said duration shall be two hours.
- 18) A candidate shall be deemed to have appeared at an examination whenever Admit Card is issued in his/her favour by the University.
- 19) An examination shall be held always under the current syllabus.
- 20) Re-Examination of answer scripts :
  - a) General provisions :
    - i) **A candidate appearing at any examination as a whole may apply to the Controller of Examinations for re-examination of his/her answer-script(s) of an examination ordinarily within 15 working days of the University from the date of the publication of result subject to the provision as laid down hereunder.**
    - ii) Application for re-examination shall be restricted in theoretical papers only.
    - iii) Marks secured in Environmental Studies shall not be taken into account in order to determine the eligibility for re-examination.
    - iv) Grace/deficit award shall not be taken into account in order to determine the eligibility for re-examination.
    - v) If one re-examination in an answer-script marks get enhanced by more than 15% or get reduced by more than 5% than that awarded by the original examiner (the percentage be calculated on the basis of full marks in that paper) the answer-script shall be referred to a third examiner and the average of marks so awarded by the three examiners shall be taken as the marks obtained by the candidate in that paper.
    - vi) Respective Coordinators and Head-examiners shall ordinarily be entrusted with the task to re-examine the answer-scripts in subjects/papers where there is no Coordinator. Head examiner /

re-examiner(s) including the third examiner(s) shall be appointed with the approval of the Vice-Chancellor (Academic Affairs) ordinarily on the recommendation of the Chairperson, U.G. Board(s) of Studies in the subject(s) concerned attached to the Council for U.G. Studies in Arts, Science, Commerce etc.

vii) **Alteration in marks on re-examination shall be given effect unless such alteration leads to deterioration in qualitative status of result of any candidate.**

b) **Provisions in respect of Part-I/Part-II/Examination**

i) *General Course :*

A candidate may seek re-examination of not more than two papers/portion of papers provided he/she secures at least 35% of the total marks in the remaining papers/portion of papers of all subjects taken together.

ii) *Honours/Major Course :*

A candidate can seek re-examination of not more than two General papers/portion of papers provided he/she secures at least 35% of the total marks in the remaining General papers/portion of papers of all General subjects taken together.

OR,

A candidate may seek re-examination one Honours/Major paper/portion of paper and one General paper/portion of paper provided he/she secures at least 35% of the total marks in the remaining papers/portion of papers of the Honours/Major subject.

OR,

A candidate may seek re-examination of not more than one Honours/Major paper / portion of paper provided he/she secures at least 35% of the total marks in the remaining papers/portion of papers of the Honours/Major subject.

c) **Provisions in respect of Part-III Examination :**

i) *General Course :*

A candidate may seek re-examination of not more than two General papers/portion of papers provided he/she secures at least 35% of the total marks in remaining papers/portion of papers of all General subjects taken together.

ii) *Honours / Major Course :*

A candidate may seek re-examination of not more than two Honours/Major papers / portion of papers provided he/she secures at least 35% of the total marks in remaining papers/portion of papers of the Honours/General subject.

## **RULES OF THE UNIVERSITY ADMINISTRATION**

### **I) DURATION OF EXAMINATION :**

The duration of examination of Honours theoretical paper/subject of 100 marks in both Part I, Part II and Part III shall be of four hours and that of a paper carrying 100 marks in General Course shall be of three hours while it shall be of two hours in case of an Honours/General Paper/subject having full marks upto 50.

### **II) PATTERN OF QUESTIONS TO BE SET :**

For B.A./B.COM General Course Examination short answer type/problem-type questions will be set along with essay type questions. The questions of both types will be so set as to cover the entire syllabus.

### **III) DISTRIBUTION OF MARKS FOR PRACTICAL EXAMINATION :**

For a practical paper distribution of marks shall be as follows : at least 50% marks for performance at the final examination based on laboratory experiments, at least 20 marks for viva-voce test to be conducted by both internal and external examiner at the university level and at least 20 marks for laboratory Note/Record books.

### **IV) RULES REGARDING WILFUL CANCELLATION OF EXAMINATION BY THE CANDIDATE :**

Candidates appearing at the Part-III (Honours/General) Examination may apply to the Controller of Examinations for cancellation of the examination during or immediately after the completion of the examination of theoretical papers/subjects, but not later than 15 days of completion of theoretical examination. However, such cancellation of examination shall be treated as a loss of chance and cannot be exercised by a candidate more than once.

### **V) RULES REGARDING COMPARTMENTAL EXAMINATION :**

A candidate who fails to obtain qualifying marks in the Language Group or in any one of the elective subjects / group of subjects in General Course but secures qualifying marks in all remaining subjects / group of subjects may appear at a Compartmental Examination in that subject / group of subjects of the General Course. An Honours candidate who fails to obtain 30 per cent marks in the Honours subjects / group of subjects but secures qualifying marks in all remaining subjects / group of subjects may appear at a Compartmental Examination in the subject / group of subjects in the General Course corresponding to his/her Honours subject / group of subjects.

An Honours candidate who secures 30 percent marks, but less than 35 per cent marks in the Honours subject / group of subjects but fails to obtain qualifying marks in one of the remaining subjects / group of subjects may appear at a Compartmental Examination in that subject / group of subjects in the General Course and he / she will be reverted to General Course and marks obtained by him / her in the Honours subject / group of subjects shall be treated as the marks of the corresponding subject / group of subjects in the General Course.

#### **Explanation :**

Subjects having practical examinations are to be treated as one subject having two portions (theoretical & practical). A candidate who fails to obtain qualifying marks in either of the portions or both in a subject having practical at the Part-I Examination shall have to appear at the Compartmental Examination in that subject as a whole.

Honours candidates who are declared eligible for Compartmental Examination in a subject or a group of subjects in General Course corresponding to Honours subject / group of subjects shall, for all practical purposes, be regarded as candidates in General Course.

Candidates successful at the Compartmental Examination shall be eligible to join the third year classes.

Candidates may appear at the Compartmental Examination in any one or if necessary all the remaining chances stipulated for the Part - I Examination.

Candidates declared eligible for Compartmental Examination may have the option to appear as a whole at the Part I Examination on the same terms as plucked candidates.

**Explanation :** Candidates declared eligible for Compartmental Examination cannot go for third year class before they pass Compartmental Examination. There shall be no Combined Course / Examination under new regulation.

There will be no provisions for Compartmental Examination in the Part II Honours and General Courses.

#### **VI) RULES REGARDING RE-EXAMINATION (REVIEW) :**

Notwithstanding anything contained elsewhere in the Statutes, Ordinances or Regulations, a candidate for public examination leading to a degree of this University may apply to the Controller of Examinations for Re-Examination of his/her answer-script(s) ordinarily within one month from the date of receipt of the marksheet by the college concerned (in case of External or Non-Collegiate candidate or candidate whose results remain incomplete, application for re-examination to be made within seven days from the date of receipt of marksheet by the candidate) in the prescribed form together with the requisite fee/fees, subject to the following conditions.

In case of B.A./B.Sc./B.Com. Part I and Part II Examinations for General Course a candidate can seek re-examination of not more than two theoretical papers (not necessarily belonging to the same subject or group of subjects), provided he/she secures at least 40 per cent of the total marks in the remaining papers of the examination.

A candidate who appeared in the Part - I(Honours) Examination can seek re-examination of not more than two Honours theoretical papers or two theoretical papers in General Course including papers in Language Group, provided he/she secures at least 40 per cent of the total marks in the remaining Honours paper/papers in General Course including languages in Language Group as the case may be. Such a candidate can also seek re-examination of one Honours theoretical paper and one theoretical paper in General Course (including papers in Language Group), provided he/she secures at least 40 per cent of the total marks in the remaining Honours paper/papers in General Course (including Languages Group) taken together.

A candidate appearing in the Part-II Examination (Honours Course) can seek re-examination of not more than two theoretical paper/subjects of the Part-II Examination provided he/she secures at least 40 per cent of the total marks in the remaining papers of the Part-II Examination.

**Explanation :** Applications for re-examination shall be restricted to theoretical papers only of the regular annual examination and not of any Compartmental, Special Honours/ one subject examination in General Course. No application for re-examination in practical portion shall be entertained. For the purpose of re-examination two papers in Language Group shall be treated as one paper.

Candidates are not entitled to seek re-examination in subjects/group of subjects in which he/she has been awarded deficit marks.

In re-examination of papers for Part-I and Part-II Examinations (Honours and General Courses), the marks awarded by the re-examiner in a paper will be taken as the marks obtained by the candidate in that paper.

#### **VII) RULES REGARDING AWARD OF CLASS/DIVISION :**

Honours candidates successful at the Part II examination will be awarded Honours Degree with First Class if their aggregate marks in Honours subject or group of subjects in the Part-I and Part-II Examinations taken together are 60 per cent or above and Second Class if their aggregate marks are 40 per cent or above but less than 60 per cent.

### **IMPORTANT INFORMATION**

#### **● IDENTITY CARD :**

After admission a student is required to obtain an identity card signed by the Principal of the college. The identity card is a proof of his or her status as a student of Mrinalini Datta Mahavidyapith.

#### **● COLLEGE LIBRARY :**

The college has a big and well-established library. It remains open during the working hours of the college. There are nearly 26263 (UG) and about 300 (PG) books in the Library which functions under the supervision of qualified personnel. The reading room is vast and commodious.

Students are provided with Library Cards on payment of library fees. They must maintain total silence in the library. In case of loss of Library Card, a new card may be issued on payment of fine.

Any book lost, damaged or defaced must be replaced by the borrower who, in addition, will have to pay a fine if it is a rare book. In case of loss or damage the offender shall have to restore a new copy of the same book or pay the price of the lost book.

#### **● COMPUTER LITERACY PROGRAMME :**

Keeping in view the importance of computer knowledge in the present society, we have arranged compulsory computer training for the students in collaboration with WEBEL Informatics Limited, a Govt. of West Bengal undertaking under the department of Information Technology, Govt. of West Bengal. The 2-year course will provide the students with both theoretical and practical knowledge. After the completion of the course each student will be awarded a certificate by the WEBEL Informatics Limited which is recognised by the Employment Exchange, Govt. of West Bengal.

**Course Title : *PC Application Course (Diploma)***

**Monthly Fee : *Rs. 70 Duration of the Course : 2 years***

**Course Contents :**

***MODULE - I : Windows XP, Ms - Office (Word, Excel, Power point, Access), Concept of Net work, Internet and E-mailing.***

***MODULE - II : Flow Charting and data flow diagram programming in C.***

***MODULE - III : Corel Draw, Page Maker.***

***MODULE - IV : Conversational English and Soft Skill.***



● **CONCESSIONS AND STIPEND :**

Aware of the State's responsibility of offering higher education to the needy and meritorious students, the college offers them concessions in respect of tuition fees.

**Financial assistance is also given to the poor and meritorious students from our Aid Fund. Only those poor students who attend the classes regularly are eligible for concession/financial assistance.**

Criteria for receiving financial assistance in the form of concessions from monthly tuition fees.

- A) Candidates must have at least 60% attendance in all classes since the beginning of the session.
- B) Candidates must appear in all class tests/tutorials during the current academic session.
- C) Candidates must apply for concession in the prescribed form issued by the college and they must appear before the concession committee on the scheduled date and time as notified by the college.
- D) Candidates receiving any form of financial assistance from the state or central government are not eligible to receive monthly tuition fee concession.
- E) Out of all applicants meritorious but needy students as decided by the concession committee will receive tuition fees concession from the college fund.

However, the above facilities may be withdrawn on charges of gross misconduct, irregular attendance, poor performance in the examinations etc.

● **HARIPRASAD DAS MEMORIAL FUND :**

This fund has been created with the donation made by Smt Sabitri Das in memory of her husband Sri Hariprasad Das, an ex-employee of the college. Deserving students are granted stipend from this fund annually.

● **COMMON ROOM :**

The college has separate common rooms for boys and girls which remain open during college hours. There are arrangements for indoor and outdoor games in both the common rooms.

● **CO-CURRICULAR ACTIVITIES :**

The college recognises the value of co-curricular activities of students as part of education. The college organises debates and cultural activities aiming at the allround development of the students.

● **STUDENTS' UNION :**

All the students of the college are members of the Students' Union which functions through a committee elected by the students.

The aim of the Union is to provide a common platform for students belonging to different communities where they may mix freely and work in close co-operation with one another in an atmosphere of goodwill and harmony. The Union arranges social function, educational excursions, debates, seminars and sports.



● **STUDENTS' HEALTH HOME :**

The college is included in the Universal membership scheme of the Students' Health Home. Accordingly there is a provision for the treatment of the ailing students through the Students' Health Home.

Facilities available in the Students' Health Home :

**1. Consultation with general physicians as well as specialists in Eye, Dentistry, ENT, Surgery, Medicine, Skin, Psychiatry, Orthopaedics, Gynaecology, Neurology, Cardiology, Plastic Surgery, Thoracic Surgery and Metabolic at free of cost.**

**2. Medicine at Rs. 2.00 per clinic 3. X-Ray (ordinary) at Rs. 25.00 4. X-ray (Dental) at Rs. 10.00 5. Physiotherapy at Rs. 10.00 6. Pathology (Routine) at Rs. 5.00 7. Pathology (Special) at Rs. 20.00 8. Spectacles at Rs. 40.00 9. ECG at Rs. 20.00 10. EEG at Rs. 30.00 11. Hospitalization at Rs. 25.00 12. Hospitalization for Surgery at Rs. 75.00 13. Bed Maintenance Charge Rs. 10.00 (daily) 14. For Medicine in the Hospital Rs. 2.00 (daily) 15. Minor Operation (OPD) at Rs. 10.00 16. Dressing at Rs. 5.00 17. Injection at Rs. 3.00 18. Tooth : Extracton at Rs. 15.00 Sceling at Rs. 10.00 Filling at Rs. 5.00 19. Duplicate Card at Rs. 2.00 20. Triplicate Card at Rs. 5.00**

● **NATIONAL SERVICE SCHEME (N.S.S) :**

The college has one active N.S.S. unit. The unit is operated by a team with Dr. Debasish Mallick, Assistant Professor in the department of Chemistry as Programme Officer. Our objective is to promote awareness among the students about community service so that they may learn from it. The units generally organise blood donation camp, medical camp, afforestation programme, health and environment programmes, literacy campaign and so on.

● **STUDENTS' SAFETY INSURANCE SCHEME :**

Every student of the College has been brought under the Safety Insurance Scheme. The scheme will provide the students safeguard against accident, death etc. in return for an annual payment of Rs. 10.00 only.

## **FEE STRUCTURE**

● **RULES FOR PAYMENT OF FEES**

1. The Fee Slip and the Library Card must be preserved carefully. In case of loss, a duplicate card will be issued on payment of usual fine as mentioned in the backcover of the fee book.
2. Fees once paid are not refunded.

\*The fee structure may be revised and revised fee structure in that case will be uploaded in due course.

**SCHEDULE OF FEES AND CHARGES :**

	<b>FOR B.A. General Students</b>	<b>FOR B.A. Honours Students</b>
Tuition fee :	Rs. 50 per month	Rs. 75 per month
Development fee :	Rs. 25 per month	Rs. 25 per month
Admission fee :	Rs. 20 per year	Rs. 20 per year
Session charges :	Rs. 250 per year	Rs. 250 per year
Administrative charge :	Rs. 70 per year	Rs. 70 per year
Library Fee :	Rs. 70 per year	Rs. 70 per year
Library Caution Money :	Rs. 100 one time	Rs. 100 one time
Infrastructure Maintenance fee :	Rs. 40 per year	Rs. 40 per year
Generator fee :	Rs. 120 per year	Rs. 120 per year
University Registration fee :	Rs. 210 one time	Rs. 210 one time
Cost of Form (University) :	Rs. 30 per exam	Rs. 30 per exam
University Sports fee :	Rs. 60 one time	Rs. 60 one time
Certificate fee (University)	Rs. 50 one time	Rs. 50 one time
Festival fee :	Rs. 50 per year	Rs. 50 per year
Identity Card :	Rs. 30 one time	Rs. 30 one time
Students' Insurance :	Rs. 10 per year	Rs. 10 per year
Canteen fee :	Rs. 30 per year	Rs. 30 per year
Students' Health Home :	Rs. 10 per year	Rs. 10 per year
Students' Welfare Fund :	Rs. 100 per year	Rs. 100 per year
Computer fee :	Rs. 70 per month	Rs. 70 per month
Laboratory fee :		
Geography	Rs. 100 per month	Rs. 250 per month
Anthropology	Rs. 50 per month	Rs. 200 per month
Journalism and Mass Communication	Rs. 100 per month	Rs. 200 per month
Lab Deposit (Geography)	NIL	Rs. 150 per year
Lab Deposit (Journalism and Mass Communication)	Nil	Rs. 150 per month
<b>On Line Application Form Including Prospectus</b>		<b>Rs. 200 Per Application</b>

	<b>FOR B.A. General Students</b>	<b>FOR B.A. Honours Students</b>
Transfer/Admission		
Cancellation Fee :	Rs. 500	Rs. 500
Duplicate Fee Card :	Rs. 20	Rs. 20
Duplicate Identity Card :	Rs. 20	Rs. 20
Duplicate Library Card :	Rs. 20	Rs. 20
	<b>FOR B.SC. General Students</b>	<b>FOR B.SC. Honours Students</b>
Tuition fee :	Rs. 85 per month	Rs. 110 per month
Development fee :	Rs. 25 per month	Rs. 25 per month
Admission fee :	Rs. 20 per year	Rs. 20 per year
Session Charges :	Rs. 250 per year	Rs. 250 per year
Administrative Charge :	Rs. 70 per year	Rs. 70 per year
Library fee :	Rs. 70 per year	Rs. 70 per year
Library Caution Money :	Rs. 100 one time	Rs. 100 one time
Infrastructure Maintenance fee :	Rs. 40 per year	Rs. 40 per year
Generator fee :	Rs. 120 per year	Rs. 120 per year
University Registration fee :	Rs. 210 one time	Rs. 210 one time
Cost of Form : (University) :	Rs. 30 per exam	Rs. 30 per exam
University Sports fee	Rs. 60 one time	Rs. 60 one time
Certificate fee (University)	Rs. 50 one time	Rs. 50 one time
Festival fee :	Rs. 50 per year	Rs. 50 per year
Identity Card :	Rs. 30 one time	Rs. 30 one time
Students' Insurance	Rs. 10 per year	Rs. 10 per year
Canteen fee :	Rs. 30 per year	Rs. 30 per year
Students' Health Home :	Rs. 10 per year	Rs. 10 per year
Students' Welfare Fund :	Rs. 100 per year	Rs. 100 per year
Laboratory fee :		
Chemistry	Rs. 50 per month	Rs. 300 per month
Physics	Rs. 50 per month	Rs. 215 per month
Anthropology	Rs. 50 per month	Rs. 200 per month
Computer Science	Rs. 100 per month	Rs. 265 per month
Botany	Rs. 100 per month	Rs. 250 per month
Zoology	Rs. 100 per month	Rs. 250 per month

	<b>FOR B.SC. General Students</b>	<b>FOR B.SC. Honours Students</b>
Geography	Rs. 100 per month	Rs. 250 per month
Laboratory Deposit :	Rs. 150 per year	Rs. 150 per year
Transfer / Admission Cancellation fee :	Rs. 500	Rs. 500
Duplicate Fee Card :	Rs. 20	Rs. 20
Duplicate Identity Card :	Rs. 20	Rs. 20
Duplicate Library Card :	Rs. 20	Rs. 20
	<b>FOR B.COM. General Students</b>	<b>FOR B.COM Honours Students</b>
Tuition fee :	Rs. 60 per month	Rs. 85 per month
Development fee :	Rs. 25 per month	Rs. 25 per month
Admission fee :	Rs. 20 per year	Rs. 20 per year
Session charges :	Rs. 250 per year	Rs. 250 per year
Administrative charge :	Rs. 70 per year	Rs. 70 per year
Library Fee :	Rs. 70 per year	Rs. 70 per year
Library Caution Money :	Rs. 100 one time	Rs. 100 one time
Infrastructure Maintenance fee :	Rs. 40 per year	Rs. 40 per year
Generator fee :	Rs. 120 per year	Rs. 120 per year
Registration fee (University) :	Rs. 210 one time	Rs. 210 one time
Cost of Form : (University)	Rs. 30 per exam	Rs. 30 per exam
University Sports fee :	Rs. 60 one time	Rs. 60 one time
Certificate fee (University) :	Rs. 50 one time	Rs. 50 one time
Festival fee :	Rs. 50 per year	Rs. 50 per year
Identity Card :	Rs. 30 one time	Rs. 30 one time
Students' Insurance :	Rs. 10 per year	Rs. 10 per year
Canteen fee :	Rs. 30 per year	Rs. 30 per year
Students' Health Home :	Rs. 10 per year	Rs. 10 per year
Students' Welfare Fund :	Rs. 100 per year	Rs. 100 per year
Transfer/Admission Cancellation fee :	Rs. 500	Rs. 500
Duplicate Fee Card :	Rs. 20	Rs. 20
Duplicate Identity Card :	Rs. 20	Rs. 20
Duplicate Library Card :	Rs. 20	Rs. 20

**B.A. / B.SC. / B.COM. (MAJOR)**

Tuition Fee Rs. 250.00 per month

**Annual Charges**

Admission Fee	Rs. 20.00 per year
Development Fee	Rs. 25.00 per month
Library Fees	Rs. 70.00 per year
Library Caution Money	Rs. 100.00 one time
Session Charges	Rs. 250.00 per year
University Registration Fee	Rs. 210.00 one time
University Sports Fee	Rs. 60.00 one time
Administrative Charge	Rs. 70.00 per year
Cost of Form (University)	Rs. 30.00 per year
Certificate Fee (University)	Rs. 50.00 one time
Infrastructure maintenance fees	Rs. 40.00 per year
Identity Card	Rs. 30.00 one time
Students' Health Home	Rs. 10.00 per year
Students' Insurance	Rs. 10.00 per year
Students' Welfare Fund :	Rs. 100.00 per year
Generator	Rs. 120.00 per year
Canteen Fee	Rs. 30.00 per year
Festival Fee	Rs. 50.00 per year

**Note : - Excluding Laboratory Fees**

Additional fees for the following subjects for B.A./B.Sc. (Major / ASPV)		Lab deposit
i) Journalism & Mass Communication	Rs. 100/- p.m.	Nil
ii) Botany	Rs. 100/- p.m.	Rs. 150 one time
iii) Zoology	Rs. 100/- p.m.	Rs. 150 one time
iv) Anthropology	Rs. 50/- p.m.	Rs. 150 one time

★ For N.R.I. Students : As per university norms.

## **ACADEMIC CALENDAR**

### **SESSION – 2017-18**

<b>Sl. No.</b>	<b>Programme</b>	<b>Tentative Schedule</b>	<b>Important Points to Note</b>
01.	Admission for 1st year students	<ul style="list-style-type: none"> <li>● 2nd Week of June to 4th Week of June.</li> </ul>	<ul style="list-style-type: none"> <li>● Details are available in prospectus &amp; the website of the College : <a href="http://www.mdmbirati.org">www.mdmbirati.org</a></li> <li>● W.B.S.U. norms are available</li> <li>● <b>For General Course :</b> Admission on <b>first-cum first serve</b> basis as per vacancy settled by W.B.S.U.</li> <li>● <b>For Honours Course :</b> Admission is allowed strictly as per the notified criteria settled by the Admission Sub-committee.</li> <li>● Students will receive their Identity Cards at the time of their enrollment</li> </ul>
02.	Provisional Admission for 2nd & 3rd year students	<ul style="list-style-type: none"> <li>● Within one month after completion of respective Examination (July - Aug)</li> </ul>	<ul style="list-style-type: none"> <li>● Students must bring one passport size photograph and photo copy of the Admit Card</li> </ul>
03.	Registration with West Bengal State University (for 1st year students)	<ul style="list-style-type: none"> <li>● Just after completion of admission process (3rd week of July to 4th week of July)</li> </ul>	<ul style="list-style-type: none"> <li>● Unless the students register their names with the University, they are not eligible to appear in the University examination even if they remain with the college</li> </ul>
04.	Teaching-learning activity (Phase - I)	<ul style="list-style-type: none"> <li>● July to Pre puja vacation</li> </ul>	<ul style="list-style-type: none"> <li>● 75% attendance is mandatory as per norms of WBSU.</li> <li>● Regular class tests for Honours students</li> </ul>
05.	Mid-term Examination	<ul style="list-style-type: none"> <li>● Just after Puja vacation</li> </ul>	<ul style="list-style-type: none"> <li>● Guardians will be informed if the performance of the students are not satisfactory.</li> </ul>
06.	Teaching-learning (Phase-II)	<ul style="list-style-type: none"> <li>● Post Puja to Winter recess</li> </ul>	<ul style="list-style-type: none"> <li>● Guardians Meet for adopting proper measures regarding attendance and poor performance of the students.</li> </ul>
07.	Issue of Registration	<ul style="list-style-type: none"> <li>● 1st week of January</li> </ul>	<ul style="list-style-type: none"> <li>● Registration certificates as prepared by WBSU will be issued from the college.</li> </ul>
08.	Teaching-learning Phase -III)	<ul style="list-style-type: none"> <li>● January to March</li> </ul>	<ul style="list-style-type: none"> <li>● Remedial class will be arranged.</li> </ul>
09.	Test - Part - III Part - II Part - I	<ul style="list-style-type: none"> <li>● 2nd week of February</li> <li>● 1st week of March</li> <li>● 4th week of March</li> </ul>	<ul style="list-style-type: none"> <li>● Candidates who cannot qualify in Test will not be allowed to fill in the forms for WBSU Examination.</li> <li>● No concession of Tuition fees will be allowed to the students with poor attendance &amp; performance.</li> </ul>
10.	Form fill-up Part - III Part - II Part - I	<ul style="list-style-type: none"> <li>● 2nd week of March</li> <li>● 1st week of April</li> <li>● 3rd week of April</li> </ul>	<ul style="list-style-type: none"> <li>● No students can fill in the forms beyond the last date as settled by WBSU</li> </ul>
11.	Issue of Admit Cards	<ul style="list-style-type: none"> <li>● 7 days before respective date of Examination.</li> </ul>	<ul style="list-style-type: none"> <li>● Students must bring their College I.D. Card / Registration Certificate</li> </ul>
12.	WBSU Examination Part - III Part - II Part - I	<ul style="list-style-type: none"> <li>● 4th week of April-May</li> <li>● June</li> <li>● June - July</li> </ul>	<ul style="list-style-type: none"> <li>● Details of W.B.S.U. Exam. Schedule will be displayed on the W.B.S.U. website</li> </ul>

## HOLIDAY LIST : 2017 - 18

Sl. No.	Date and Day	Events	No. of holidays
1	25/06/2017 (Sunday)	Rathayatra	01
2	26/06/2017 (Monday)	Id-UI-Fitar	01
3	14/08/2017 (Monday)	Janmasthanmi	01
4	15/08/2017 (Tuesday)	Independence Day	01
5	02/09/2017 (Saturday)	Id-Ud-Zoha	01
6	17/09/2017 (Sunday)	Vishakarma Puja	01
7	19/09/2017 (Tuesday)	Mahalaya	01
8	26/09/2017 (Tuesday) to 21/10/2017 (Saturday)	Puja Vacation (Durgapuja, Gandhi Birthday, Muharram, Lakshmi Puja, Diwali, Bhatriditiya)	26
9	29/10/2017 (Sunday)	Jagadhatri Puja	01
10	04/11/2017 (Saturday)	Guru Nanak Birthday	01
11	02/12/2017 (Saturday)	Fateha Doaz Daham	01
12	25/12/2017 (Monday)	Christmas	01
13	01/01/2018 (Monday)	New Year Day	01
14	12/01/2018 (Friday)	Swami Vivekananda Birthday	01
15	22/01/2018 (Monday)	Saraswati Puja	01
16	23/01/2018 (Tuesday)	Netaji's Birthday	01
17	26/01/2018 (Friday)	Republic Day	01
18	14/02/2018 (Wednesday)	Shivaratri	01
19	25/02/2018 (Sunday)	University Foundation Day	01
20	01/03/2018 (Thursday)	Doljatra	01
21	02/03/2018 (Friday)	Holi	01
22	05/03/2018 (Monday)	College Foundation Day	01
23	30/03/2018 (Friday)	Good Friday	01
24	14/04/2018 (Saturday)	Chaitra sankranti	01
25	15/04/2018 (Sunday)	Poila Boishak	01
26	01/05/2018 (Tuesday)	May Day	01
27	09/05/2018 (Wednesday)	Rabindra Jayanti	01
28	22/05/2018 (Tuesday)	Buddha Purnima	01
29	To be notified later	Sab-e-barat	-
30	Principal's Discretion	_____	05
		<b>Total</b>	<b>58</b>

**MRINALINI DATTA MAHAVIDYAPITH**  
**STUDENTS' UNION (2017-18)**

*President* : **DR. APURBA KUMAR BANDYOPADHYAY**

*Working President* : **PROF. SUMIT MUKHERJEE**

*Vice-President* : **AKASH PATRA**

*General Secretary* : **BIJOY ROY**

*Assistant General Secretary* : **RAHUL MONDAL**

*Cultural Secretary* : **TUSHER DAS**

*Game Secretary* : **RONI DAS**

*Magazine Secretary* : **ANISH KUMAR BHATTACHARYA**

*Canteen Secretary* : **SUPROBHAT DUTTA**

*Boy's Common Room Secretary* : **PULAK SAHA**

*Girls' Common Room Secretary* : **URMILA DAS**